

**Bear River Water Conservancy District  
Board Meeting  
Wednesday, June 27, 2012 7:00 p.m.  
Bear River Water Conservancy District Conference Room  
102 West Forest Street, Brigham City, Utah 84302**

**Minutes**

**Present:** Trustees: Chairman Clinton Burt, Vice Chairman Ross Rudd, Financial Chairman LaRall Thompson, Charles Holmgren, Brent Baugh, Richard Day, LuAnn Adams, Brent Rose, Dave Forsgren, Roger Fridal and Tyler Vincent

Staff: General Manager Voneene Jorgensen, Systems Operator Bob Phippen and Administrative Assistant Judy Hartvigsen

Visitors: Bill Bigelow of Hansen Allen and Luce

**Invocation:** Board Member Dave Forsgren

**Adoption of the Agenda – Chairman Clint Burt**

A motion was made by Board Member Roger Fridal to approve the agenda as written. The motion was seconded by Vice Chairman Ross Rudd. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and Board Members Holmgren, Day, Adams, Forsgren, Rose and Fridal voted in favor of the motion.

**Approval of the Minutes for the Board Meeting held May 23, 2012**

The minutes of the meeting held May 23, 2012 were included with the packet that was mailed to the Board Members. There were no changes to the minutes.

A motion was made by Board Member LuAnn Adams to approve the minutes as written for the meeting held May 23, 2012. The motion was seconded by Board Member Richard Day. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and Board Members Holmgren, Day, Adams, Forsgren, Rose and Fridal voted in favor of the motion.

**Beaver Dam Water System Improvement Project  
Project Update – Bill Bigelow and Bob Phippen**

Chairman Burt reported on the meeting the previous night with the Beaver Dam Shareholders. He appreciated the support of the Board Members who attended. The attendance from Beaver Dam was sparse. Those who did attend look forward to drinking the clean water.

Board Members Vincent and Baugh arrived at the meeting during the project report.

Bob Phippen reported the boring under the highway is complete. The treatment plant and reservoir have been completed. The antenna is installed and the scada is operational. There is one small area of pipeline to finish that involves going underneath a line from a septic tank at one home and requires special handling to meet state standards. Once that is finished, the line will be filled and tested for leaks. We will then have substantial completion by the contractors and we can get our operating permit. There was a question about allowing a homeowner to shut off their own water service. Mr. Phippen stated this would be good in an emergency. Board Member Day stated the policy should be in place that homeowners be responsible for any damage to the District's property. General Manager Jorgensen stated the District does have a policy for that. Board Member Holmgren asked about the location of the meter boxes. Mr. Phippen explained all of the District's facilities, water lines, meter boxes, meters, etc. are located within the easements or public right of way.

Bill Bigelow reported the system reached a milestone with the state in approval of the springs. He explained the issues with samples taken at each of the springs and stated we are on the path to approval.

General Manager Jorgensen explained the deadline for the funding with the Army Corps of Engineers is August 12<sup>th</sup>. She is excited at the level of completion and stated the Division of Drinking Water is very happy to have the system built. They will cooperate fully to get the operating permit and anything needed to begin serving Beaver Dam.

Bob Phippen explained his testing of the tank. The drop test showed only 1/16 of an inch drop in a 24-hour period. There were no leaks.

Board Member Richard Day stated the information given at last night's meeting concerning backflow and cross connections was very helpful. There were 9 of 20 shareholders represented at the meeting. General Manager Jorgensen stated she would have wanted a little better turnout. Those who did not attend were mailed copies of the hand-outs of information from the meeting. Vice Chairman Rudd stated it was a mammoth project for such a small community. Those who were there will take the news back. They have no idea of the time and work it has taken to put this together. He stated he is very proud of the outcome.

**Trustee Reports – Board Members**

**LaRall Thompson:** No Report

**Brent Baugh:** reported he talked to Curtis Marble and West Corinne Water Company is having an issue with an easement where they fixed a pipe and they are getting sued.

**Tyler Vincent:** reported he also talked to Curtis Marble concerning the Cogburn project. Board Member Vincent told him the same message from Brigham City that the District would step up first to serve water. Mr. Marble commented about not being able to work with the District. Board Member Vincent got the feeling that West Corinne Water Company did not want to invest any funds in the project.

**Roger Fridal:** reported he felt the meeting held with Beaver Dam was very worthwhile.

**Dave Forsgren:** reported with this hot weather, Honeyville is selling a lot of water.

**Richard Day:** reported on the meeting held with the South Willard Water Company shareholders. During the meeting he explained to them the history of the South Willard project from 1999 to the present. Dave McClurg presented the information from the SWWC Board's meeting with the District. Board Member Day believes they all left with a different perspective on the District. A check from SWWC was delivered to the District office in payment for the contracted water. South Willard Water Company is in the process of looking at secondary water. They are working on a study and will be holding some public meetings. He feels if people come and find out what is going on, they will accept it. Those who have already made up their mind and are not willing to come and listen are the ones in opposition.

**Charles Holmgren:** reported the canal company manager gave notice and left to manage another canal company in Rupert, Idaho. They are advertising for a manager and have tried to recruit one or two people. Hopefully, by next board meeting they will have some interviews set up. The canal company has also decided to reduce the office staff by one position. They are trying to coordinate water being taken from Bear Lake. They should have been calling on Pacificorp for water earlier. It has been critical for Cutler Reservoir. It was drawn down but has finally come back up. The canal company is using 1200 AF per day of Bear Lake storage water. We don't want to burn that up too fast but it is needed for the crops right now. The lake level is 5919.5 and is dropping 6 inches per week. There are five pumps going and with the amount of amps being used and heating up the motors, sometimes they are kicking out. A meeting is being set up to discuss what we will do if they burn up completely. We don't have a date for that yet but we want some preliminary discussion before it happens.

**Brent Rose:** reported on the Park Valley School Water Project. Brian Anderson of the School District came and visited with the General Manager. The school district has decided to move forward on a storage tank without participation by the church. The school district is asking if BRWCD is willing to design the system then the school district will pay to put it in. They have added the funds to their budget. General Manager Jorgensen has talked to Roy McDaniel from the church and was told they have had a big change in management and he would get back to her but she has not heard from him. She feels the District should move forward. A study was completed showing four different options. She stated the funding is available from the District in the Exploration and Studies budget item. The system can be done so that the church can be included later if they decide to participate. The state is not going to let the church get by without a storage tank indefinitely. The church is willing to sell water to the school.

Board Member Richard Day made a motion to move forward with the BRWCD paying for the engineering of the project and the school district funding the construction. The motion was seconded by Board Member Brent Rose. The board members unanimously approved the motion.

Board Member Rose continued his report stating Park Valley is virtually out of irrigation water. Stock water will be a big issue with all the dry wind. They are currently in survival mode.

**LuAnn Adams:** requested Dave Forsgren save some water in case of fires.

**Ross Rudd:** No report

**Clint Burt:** No report

### **General Manager's Report – Voneene Jorgensen Project Updates**

General Manager Jorgensen reported she and Bill Bigelow met with Tommy Vigil of UDOT regarding the requirements for construction of the pipeline on Highway 89 in South Willard. A proposed cost estimate was prepared by Bill Bigelow and a copy of the proposal was given to the Board Members at the meeting. The proposal included \$32,900 for design services from Hansen Allen & Luce including services during construction. The goal is to have this project completed by the end of 2012. General Manager Jorgensen asked for a motion to proceed with the project based on the cost estimate and the bid of \$32,900 for engineering.

Vice Chairman Ross Rudd made a motion to move forward with the project and accept the bid. The motion was seconded by Board Member LuAnn Adams. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and Board Members Holmgren, Day, Adams, Forsgren, Rose, Baugh, Vincent and Fridal voted in favor of the motion.

General Manager Jorgensen expressed her appreciation for the support of the board at the Beaver Dam meeting and throughout the project. She felt it was a good meeting and appreciated the presentation by Michael Moss of the DDW. She was surprised that not everyone came.

The District is moving forward with the Collinston Project. She has talked to Blaine Rupp regarding property for the tank and the surveyor has been hired for obtaining a legal description. A meeting was held today with representatives from Ukon Water Company. They were updated on the progress of the project. The District will be putting in a scada system at the booster station to better manage water delivery. Ukon Water Company is taking more water because their springs are running lower. The scada system will help better regulate the Booster Station. The District will work on this as soon as Bob Phippen returns from vacation.

General Manager Jorgensen then reported on the New Bothwell Meter Station Project. The District is waiting for quotes from contractors for the installation. We will move forward as soon as we receive the bids and select a contractor.

### **Approval of Certified Tax Rate**

General Manager Jorgensen presented the proposed Certified Tax Rate. The proposed rate from the County was .000207 but by state statute, the District cannot have a rate higher than .00020. This tax rate would give the District approximately \$641,831.00 in revenue for the coming tax year. She explained the proposed rate is calculated by the County Auditor and the District does not have to accept it. Using a rate higher than the allowed .00020 requires the District to follow the Truth in Taxation procedure. She asked for a motion to approve the rate of .00020.

Board Member Tyler Vincent moved to approve the Certified Tax Rate of .00020 for the coming year. The motion was seconded by Vice Chairman Ross Rudd, Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and Board Members Holmgren, Day, Adams, Vincent, Baugh, Forsgren, Rose and Fridal voted in favor of the motion.

Chairman Burt complimented Board Member Fridal regarding the completion of the RDA for Malt-O-Meal. The money will be coming back into the County. Board Member LuAnn Adams stated this is good because Ruby Pipeline is trying to reduce the valuation of the pipeline which could cost the County a lot of tax money from them.

General Manager Jorgensen then reported the Lower Bear River TMDL Advisory Committee meeting was held in our office yesterday. They have a monthly meeting and have hired an engineering firm to do field work. The committee will continue until 2014.

The Utah Water User's Association held their meeting at our office on June 1<sup>st</sup>.

The Utah Association of Special Districts will hold their annual conference in Midway at the Zermott Resort on November 7th to 9th. The Board Members were encouraged to attend for the annual required training in open meetings, ethics, state auditor's office, GRAMA and records requirements. It should be a very good conference.

General Manager Jorgensen reported the proposers of the Cogburn project have stated they are interested in buying water from the District but she has not heard from them lately. She has been making inquiries but not expending any funds until we have some kind of agreement with them. She has found a grant from Rural Development of 45% if there is some residential water service and wholesale water sales involved in the project.

Board Member Brent Baugh inquired about the condition of the Chanshare situation. General Manager Jorgensen stated the District received another \$12,000.00 check and they will now start with the rent for the new year beginning in June. She believes Randy Marble would like to retire in the future and Buster is interested in continuing the business. Bob Phippen stated Chanshare had hired some help that cleaned up weeds around our pump house. Board Member Adams stated Eric Marble is doing the marketing for Chanshare.

**Financial Business – LaRall Thompson  
Approval of Financial Statements**

The financial statements were prepared and provided to the Board Members in the packet that was mailed to them. Financial Chairman Thompson asked for the board to review the statements and approve them.

Vice Chairman Ross Rudd moved to approve the financial statements as presented. The motion was seconded by Board Member LuAnn Adams. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and Board Members Day, Holmgren, Fridal, Baugh, Vincent, Adams, Forsgren, and Rose voted in favor of the motion.

**Unfinished Business – Chairman Clint Burt**

There was no unfinished business discussed.

**Public Comment**

There were no public comments

Chairman Clint Burt advised the board members of the annual Steak Fry to be held the day after the 24<sup>th</sup> holiday in July. Invitations will be mailed out and the board will need to respond if they can attend. It will be at Chairman Burt's home as in previous years.

Board Member Fridal inquired about the amounts for Tremonton Book 2 and Book 3 on the financial statements. General Manager Jorgensen explained that Tremonton 2 is the retail sales in Bothwell and Tremonton 3 includes wholesale water sold to Tremonton City.

**Adjourn**

A motion to adjourn the meeting was made by Board Member Dave Forsgren. The motion was seconded by Financial Chairman LaRall Thompson. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and board members Day, Baugh, Holmgren, Fridal, Vincent, Forsgren, Rose, and Adams voted in favor of the motion.

The meeting adjourned at 8:10 p.m.