

**Bear River Water Conservancy District
Board Meeting
Wednesday October 24, 2018 7:00 p.m.
Bear River Water Conservancy District Conference Room
102 West Forest Street, Brigham City, Utah**

Minutes

Present: Trustees: Roger Fridal, David Forsgren, Charles Holmgren, Jay Capener, Mark Larson, Richard Day, Russ Howe, Jay Carter

Absent: Tyler Vincent, Neil Capener, Jeff Scott

Staff: General Manager Voneene Jorgensen, Systems Operator Robert Thayne, Administrative Assistant Jill Jeppsen

Others: Bill Bigelow, Hansen Allen Luce

Welcome: Chairman Roger Fridal

Invocation: Bill Bigelow

Pledge of Allegiance: Chairman Fridal played a touching recording talking about the origin of the National Anthem, included the singing of the National Anthem

Adoption of the Agenda – Chairman Fridal

A motion was made by Financial Chairman Charles Holmgren to approve the agenda. The motion was seconded by Board Member Mark Larson. Chairman Fridal, Vice Chairman Forsgren, and Board Members J. Capener, Larson, Day, Howe and Carter voted in favor of the motion.

Approval of the Minutes for the Board Meeting held September 26, 2018.

The minutes of the Board Meeting held September 26, 2018 were included with the packet that was provided to the Board Members.

Board Member Mark Larson made a motion to approve the minutes for the meeting held August 29, 2018. The motion was seconded by Board Member Richard Day. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members J. Capener, Howe, and Carter voted in favor of the motion.

Public Comment – No public comment

Trustee Reports

Dave Forsgren – No report

Charles Holmgren – A week ago there was a Division of Water Resources meeting in Logan on water conservation. Commissioner Scott and Charles attended. It is an opportunity for people to give input on

ideas to conserve water. This is a public forum that has gone over all the River Districts in the State, Logan was the last meeting and it was the best attended, according to the staff of DWR. Charles and Voneene Jorgensen attended Utah Water Summit in Provo, yesterday. Good to meet with people there and to show off the new Canal Company manager. Mike Styles, the Director of Natural Resources of the State said what a great decision the Canal Company had made by hiring Trevor Nielsen. Mr. Styles taught him as a student in 7th grade history class. At 9AM on November 7th there will be a water right hearing in Salt Lake at the Division of Natural Resources, with a gentleman from Denver who has filed on a lot of water in the Colorado River drainage in the area east of Flaming Gorge and north of Vernal. He wants to pump the water up into Wyoming and down into Colorado. It is a Utah water right from the Green River, that is why there is a hearing in Salt Lake City. The State has protested his filing.

Jay Capener – The Canal Company had their first meeting with new manager, he seems to be a go-getter. He is a sharp, young man.

Mark Larson – Reports he has enjoyed the rain. There was a discussion regarding the water in the canal. Currently, there are a few people irrigating their cattle and fields, the canal is running around 370cfs. After November 1st it will go down to 150cfs for stock water, it should continue until it freezes. There was also a discussion about the Bird Refuge calling the water away from the Canal Company.

Richard Day – Thanks the County and District for the UASD training earlier this month. It was beneficial to review.

Russ Howe – Thatcher, Howell and Bothwell are doing well. A contractor is in the process of connecting the Thatcher line to West Corinne Water Company at Salt Creek. It was only about 200 feet to connect. There is a one-way valve that will serve as an emergency backup source.

Jay Carter – Reports there was a good rainstorm, received about 3/10th. The neighbors still had hail on the side of the road this morning.

Roger Fridal – Went to the American Water Works Association conference in Midway. He reported the meetings are worthwhile to attend. The people that work in water are all concerned about our water supply and the issues are similar for everyone there. Tremonton is doing fine and appreciative of the water received from BRWCD. As part of the AWWA Conference he toured Jordanelle reservoir. There is a sewer plant and they harvest water from an old mine in Park City. It is not clear water coming out, they filter it and process it, and Park City water rates are \$62 for the first 12,000 gallons.

Project Updates: Bill Bigelow- Gave an update on the proposed one-mile 10” M&I line in Bothwell down 10000 West as a backup connection to West Corinne Water Company. The pipeline is designed, and plans were completed last week.

Robbie Thayne – Gave a report on current projects: The walkway in Beaver Dam has been completed. The exhaust fan in the Bothwell Pumphouse has been leaking and the roof has been damaged. Chris Oyler will be replacing the damaged portion of the roof and putting the fan back together next week. The north parking lot has been cleaned up and trees have been cut down. Shop cleanup is on-going.

Meters will be replaced in the UDOT station next week, or when the parts arrive. We are getting ready for winter and will be flushing hydrants and the goats are back in Deweyville. According to Russ Howe, Thatcher should be ready to have supply turned on the first week of November. Robbie ended his report stating he is glad for the rain and the boost it gives the springs.

General Manager's Report – Voneene Jorgensen

Reported she enjoyed the training with Utah Association of Special Districts that was provided at the County Commission office on October 11th. Each Trustee needs to have the Open Meetings training annually and is required to have it completed by the end of the year. If any board members need the training it can be completed on-line.

There will be a meeting Tuesday October 30th with the Bear River Development group. This has been an interesting process and we are pleased with the way it has turned out.

We are preparing for the UASD annual convention in Layton November 7th through 9th. The board training (talked about above) is also offered at this conference.

The annual URS audit has been completed. The only finding is our Personnel Policy needs to have a statement added that Tier 2 employees are eligible for retirement benefits. This policy is reviewed annually and will be ready to review at the December board meeting.

We are working on the 2019 budget and would like to include funds for two specific projects: 1) to construct a pump house over the backup well. And 2) for putting our facilities and systems on a GIS mapping system. for locating infrastructure. We will meet with our engineers to get cost estimate. This would be a good investment as the District will to continue to grow.

We have been gathering information on Conservation Rates from neighboring communities and usage from our customers. The completed report with suggested rates will be presented to the board soon.

It has been good to be able to supply water to South Willard Water Company this year. It attests to the importance of having a backup system in place and shows how important the District is in being able to be a backup to other communities in our county. It is also important to move forward with the connection line and water purchase contract with West Corinne Water Company. There was a discussion about some old tile lines along the corridor where this line will go that may not be mapped. The Conservation District of the County may be able to provide some mapping. We will be cautious and make notes of any that are found during installation of our line.

There are 3 trustee terms expiring at the end of the year. A letter has been sent to the County Commissioners advising them of the vacancies. All 3 members have expressed a desire to continue to serve on the board. We appreciate the willingness of all our board members to serve.

General Manager, Voneene Jorgensen ended her report by announcing her retirement at the end of the year. It has been wonderful working with all the board members, engineers, attorneys, staff members and others for the past 25 years.

Chairman Fridal said it will be very hard to replace Voneene as General Manager. There was a discussion about posting the job and trying to have a replacement hired by the first of December.

Financial Business – Charles Holmgren
Approval of Financial Statements

The financial statements for September 2018 were prepared and provided to the Board Members. Financial Chairman Holmgren has reviewed the reports and asked for the Board to approve them.

A motion was made by Board Member Mark Larson to approve the financial statements as presented. The motion was seconded by Board Member Russ Howe. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Charles Holmgren and Board Members J. Capener, and Carter voted in favor of the motion.

A motion was made by Board Member Mark Larson to close the general session and enter into a closed session to have discussion regarding Purchase, exchange, lease or sale of Real Property and Pending or reasonably imminent litigation. The motion was seconded by Board Member Richard Day. A roll call vote was taken; Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members J. Capener, Larson, Day, Howe, and Carter voted in favor of the motion.

A motion to end the closed session and return to an open meeting was made by Board Member Mark Larson, a second was made by Board Member Jay Carter. A roll call vote was unanimous in favor.

A motion was made by Board Member Mark Larson to move forward with the suit as discussed in the closed session. The motion was seconded by Dave Forsgren. Chairman Fridal, Financial Chairman Holmgren and Board Members J. Capener, Larson, Day, Howe and Carter all voted in favor.

A motion was made by Board Member Mark Larson to adjourn the meeting. The motion was seconded by Vice Chairman Dave Forsgren. All Board Members voted in favor.

The meeting adjourned at 9:15PM.