

**Bear River Water Conservancy District  
Board Meeting  
Wednesday, November 19, 2014 @ 7:00 p.m.  
Bear River Water Conservancy District Conference Room  
102 West Forest Street, Brigham City, Utah**

**Minutes**

**Present:** Trustees: Chairman Clinton Burt, Vice Chairman David Forsgren, Financial Chairman Charles Holmgren, Brent Baugh, Tyler Vincent, Jay Carter, Richard Day, Neil Capener and Russell Howe

Staff: General Manager Voneene Jorgensen, System Operators Robert Phippen and Robert Thayne and Administrative Assistant Cassee Harper

Visitors: Bill Bigelow – Hansen, Allen & Luce

Excused: Jeffrey D. Scott and Roger Fridal

**Invocation:** Richard Day

**Pledge of Allegiance**

**Adoption of the Agenda – Chairman Clinton Burt**

A motion was made by Financial Chairman Holmgren to adopt the agenda as presented. The motion was seconded by Board Member Day. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Carter, Vincent, Day, Capener, and Howe voted in favor of the motion.

**Approval of the Minutes for the Board Meeting held October 22, 2014**

The minutes of the meeting held October 22, 2014 were included with the packet that was mailed to the Board Members.

A motion was made by Board Member Day to approve the minutes for the meeting held October 22, 2014. The motion was seconded by Financial Chairman Holmgren. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Day, Capener, Carter and Howe voted in favor of the motion.

### **Collinston Project Updates – Bob Phippen**

We are finishing up all of the odds and end at this point in time. The bacteriological testing in the pipelines has been done and we have flushed all the pipes. During the pressure testing we discovered a couple of leaks and have had them repaired. The south tank will be filled and topped off this week and then we can back-fill. After that is all completed we can begin filling the north tank. We started filling the south tank last Friday. Deweyville has asked us to fill the tanks slowly so we don't impact the Deweyville system. We have only been filling between 50-70 gpm and are running the pumps at about 65% capacity. For a few hours today, we ran the pumps at full capacity, 450 gpm, to see if we could get the south tank topped off today. We have started to do individual services this past week and have put in the meter boxes. When we get our certificate of operation we can make the connections.

### **Presentation of Tentative 2015 Budget – Voneene Jorgensen**

The tentative budget figures were handed out to the Board Members at the meeting. General Manager Jorgensen explained the budget summary. She went over all the itemized revenues and expenses for the previous year, the estimated balances for the end of 2014 and the estimated budget for 2015. She stated it is a balanced budget for the fiscal year of 2015 with a total of \$1,269,352.

Financial Chairman Holmgren moved to approve the Tentative Budget as presented and set a Public Hearing for the 2015 Budget on December 30, 2014 at 6:00 p.m. Public Notice will go out December 17, 2014. The motion was seconded by Board Member Capener. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Day, Capener, Carter and Howe voted in favor of the motion.

### **Trustee Reports – Board Members**

**Jay Carter** – At a meeting about sage grouse, the group started talking about cloud seeding and how it wasn't benefiting the Park Valley area. They were asking about putting generators in Nevada and wondered what the expense would be. General Manager Jorgensen said a few years ago they had talked with Don Griffith from the North American Weather Consultants about putting generators in Nevada and Idaho so they did a study. They came to the conclusion that the costs were too high and it isn't practical to expand into neighboring states. Also, the areas they would like to place the generators are so remote that they don't have anyone who could or would be willing to take care of them.

**Russ Howe** – No Report

**Richard Day** – No Report

**Neil Capener** – No Report

**Tyler Vincent** – No Report

**Brent Baugh** – No Report

**Charles Holmgren** – West Corinne Water Company has a new secretary, her name is Kim Judd. There was a Canal board meeting this morning; after having a moratorium on transferring water shares from one canal to another for the past several years we approved three applications today. JUB Engineering has been awarded a contract from the State Engineer's office to do a Canal Safety Study on the Bear River Canal Company. Jones & Associates is doing an evaluation of the west canal so we can show that the Canal Company is making a good-will effort to evaluate that canal for PacifiCorp so we can take a full allocation. We have noticed a lot of tree growth on the canals coming out of the canyon. Aerial photos from the 1950's in Cutler Canyon and Bear River Canal show no trees growing along the canal and now there are thousands of trees that need to be removed. They are making the canals dangerous and sapping a lot of water. The Canal Company changed accounting firms and Wiggins & Co is doing their audit this year. The Bear River Commission meeting is this Tuesday at the DEQ office.

**Dave Forsgren** – No Report

**Clint Burt** – We had a nice visit with Ross and Bonnie Rudd in Logan at the assisted living center and they are looking very good. Ross had a hard time communicating but Bonnie was doing really well even though she had had a stroke at County Fair time.

### **General Manager's Report – Voneene Jorgensen**

#### **Bothwell M&I System Impact Fee Study**

We have been working on upgrading the Bothwell M&I impact fee. It was recommended in our audit that we update this impact fee this year. General Manager Jorgensen asked Bill Bigelow to give a status report.

Bill Bigelow gave a presentation and showed maps of the Bothwell area with all the improvements included in the impact fee analysis. The impact fee analysis for Bothwell has been prepared. The last one was done in about 2006. There is now about 500 homes that could be built in Bothwell on the Districts system and we estimate that each 5 acre lot will use about ¼ acre foot for outdoor watering. We have added a few projects that the District has been thinking about for a long time. They include a booster station at the Newman well house to increase the peaking flows that could be delivered to Tremonton City. We have added a second main line up to the tank to increase fire flow as well as peak flows and we have added a main line right down the middle of the Bothwell pocket on 11000 west for future development in that area. Also, a back-up generator has always been desired by the District for the two wells and also an enclosure around the back up well would be a benefit. We would like to add a second reservoir and a new overflow pond that would be large enough to accommodate all the water from the two tanks and there would also be a number of fire

hydrants installed. All these items are included in the study, but that doesn't obligate the District to build the projects. The impact fees have to be spent on some or all of these capital projects within 6 years or it has to be returned to the property owner.

General Manager Jorgensen met with Steve Jones with Hansen, Allen & Luce. He is working with Rocky Mountain Power and he is going to look at our Bothwell system to see if we would have any energy savings if we build more storage in that area. We could possibly qualify for funding from Rocky Mountain Power since there would be less energy use with more storage and we wouldn't have to run the pump as often. He is also going to look at our South Willard system to see if we can get any savings there too.

The Utah Water Summit was excellent this year as well as the UASD conference. General Manager Jorgensen went to a water rights training and really learned a lot that will help with the 40-Year Plan.

Stan Summers requested a meeting to discuss the Bear Hollow Ranch Development subdivision east of Riverside along the Bear River. Their system is not in compliance with the Division of Drinking Water. They did not have their system designed or approved by the Division of Drinking Water and Commissioner Summers wanted to see if the District could help them come into compliance with the State.

We are not quite ready to bring the personnel policy to the board. We will hold off on it until next month.

#### **South Willard Well Project – Zion's Bank Financing**

Zion's bank e-mailed the contract document for the loan; however, she didn't want to ask for approval from the Board for the document since she hasn't had time to review it yet. We will have to approve it at a later time. With the delay in receiving the casing General Manager Jorgensen didn't feel the need to rush to approve the loan documents from Zion's Bank.

Bill Bigelow gave an update on South Willard. The casing has been ordered and is expected to be here the first week of January. In the meantime, they will be doing the perforating until the casing arrives.

#### **Financial Business – Charles Holmgren Approval of Financial Statements**

The financial statements for October 2014 were prepared and provided to the Board Members. Financial Chairman Holmgren asked for the Board to review the financial statements and approve them.

A motion was made by Vice Chairman Forsgren to approve the financial statements as presented. The motion was seconded by Board Member Day. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Carter, Vincent, Day, Capener and Howe voted in favor of the motion.

### **Adjourn**

A motion to adjourn the meeting was made by Board Member Carter. The motion was seconded by Board Member Howe. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Day, Carter, Capener and Howe voted in favor of the motion.

The meeting adjourned at 8:35 p.m.