

**Bear River Water Conservancy District
Board Meeting
Wednesday November 14, 2018 7:00 p.m.
Bear River Water Conservancy District Conference Room
102 West Forest Street, Brigham City, Utah**

Minutes

Present: Trustees: Roger Fridal, David Forsgren, Charles Holmgren, Jay Capener, Mark Larson, Richard Day, Russ Howe, Jay Carter, Tyler Vincent, Neil Capener

Absent: Jeff Scott

Staff: General Manager Voneene Jorgensen, Systems Operator Robert Thayne, Administrative Assistant Jill Jepps

Others: Tom Petersen

Welcome: Chairman Roger Fridal

Invocation: Dave Forsgren

Pledge of Allegiance: Charles Holmgren

Adoption of the Agenda – Chairman Fridal

A motion was made by Vice Chairman Dave Forsgren to approve the agenda. The motion was seconded by Board Member Richard Day. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members J. Capener, Larson, N. Capener, Day, Howe and Carter voted in favor of the motion.

Approval of the Minutes for the Board Meeting held October 24, 2018.

The minutes of the Board Meeting held October 24, 2018 were included with the packet that was provided to the Board Members.

Board Member Larson made a motion to approve the minutes for the meeting held October 24, 2018. The motion was seconded by Board Member Howe. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members J. Capener, N. Capener, Day Howe, and Carter voted in favor of the motion.

Trustee Reports

Dave Forsgren – Reported that he has talked with the water operator in Honeyville and the springs are holding steady at 295 gallons per minute. This is about what the city is using right now.

Charles Holmgren –reported that there is a Bear River Commission meeting next Tuesday in Salt Lake City at 9:00AM to discuss water diversion points that are being moved from Idaho to Utah by West

Cache Canal Company, and they are considering a new USGS measurement gage on Bear Lake to get more accurate readings. Steve Bell at Procter & Gamble indicates that P&G is working on a water evaluation plan and he wants to involve the Canal Company, the Conservancy District and the Division of Water Resources to discuss P&G's goals for water conservation and water rights. Bear River Canal Company is protesting some water rights filings up north of us that could impact Bear Lake. There are two water rights filings in Idaho that are being represented by the attorney that also represents Bear River Water Users Association and Pacific Corp is uncomfortable with that. The Canal Company may have to protest the water right filing in Idaho since their attorney has a conflict of interest in Utah. Aaron Million had a water right hearing last week in Salt Lake, he was proposing to file on 50,000 acre feet from the Green River below Flaming Gorge. The Board of Water Resources protested the filing, along with several other entities. There was a discussion about several attorneys representing the protesters showing how wrong the filings were. The State Engineer will take it under advisement and see if they will award the application to appropriate and export Utah water into Colorado. Hopefully the State Engineer will deny the request.

Jay Capener – Still have some stock water in the canal. There was discussion that the stock water right of 150cfs was from the old sugar factory.

Tyler Vincent – Waiting for water to come. Brigham City is looking to water the golf course with secondary. Brigham City will be starting their secondary water system at the south end of the city.

Mark Larson – No Report

Richard Day – No Report

Russ Howe – Turned on BRWCD water yesterday. There was a short discussion regarding the source of the water, which is Bothwell.

Jay Carter – We still need some rain.

Roger Fridal – Life in Tremonton is pretty good. Tremonton is in pursuit of developing a secondary water system. It will take 2 or 3 years to have it ready. There was discussion about how smart it is to use secondary water, it is expensive to develop, but the long-term effect on the cities is what is important. He praised the District for looking to the future as far as water goes. Tremonton City now requires developers to install the infrastructure for secondary water system at the time of development. There is no mandate by the county, each water company will have to establish how they want to make that happen. There was a discussion about Central Brigham and their fill ditches for irrigation and the irrigation companies that manage those.

Tentative Budget – Voneene Jorgensen

The tentative budget for 2019 was presented to the board.

General Manager Jorgensen asked that the tentative budget be approved.

A motion was made by Vice Chairman Forsgren to accept the tentative budget. A second was made by Board member Larson. All board members voted in favor.

A Budget Public Hearing date December 19, 2018 at 7:00PM at the BRWCD office was announced.

Project Updates:

Robbie Thayne –The installation of two new meters at the UDOT meter station has been completed. The meter station connects our system to the Tremonton system. The PRV still needs some work. Due to the dry conditions the farm in Bothwell has still been taking water occasionally. The springs in Beaver Dam are steady, the water usage has dropped dramatically. We are hoping for a good winter. We will be working on all the PRVs in the system. Robbie has talked with Rocky Mountain automation, they are coming out to help with a couple PRVs and train our operators. We have a fire hydrant to install in Collinston, along with a couple new meters. There was a discussion on the County's requirements for hydrants and the District policy regarding the installation.

General Manager's Report – Voneene Jorgensen

We are trying to set up a meeting with the Forest Service regarding the Collinston well project. They have not yet responded.

Blaine Rupp has reviewed the plans for the Bothwell water line extension and has looked at the alignment of the line, he feels like they will be able to put the line in. The next step is for the engineers to get the design to the Division of Drinking Water for approval. Blaine will meet with West Corinne Water Company on the canal crossing part of the installation. We have received contracts from North American Weather Consultants for this year's Weather Modification Program.

Mrs. Jorgensen participated in the UASD convention last week, was a really good convention. It is a great association to belong to, they put great effort into legislation and training for managing Local Districts.

Three of our board member terms expire at the end of the year; Jeff Scott, Jay Carter and Neil Capener. Notices for the vacancies have been posted. All three have expressed a desire to continue serving on the board.

The District has received 14 applications for the General Manager job opening. We will be moving forward with interviews next week.

There has been a request from Blue OX and South Willard LLC., developers in South Willard, to meet with the District. They are interested in the capacity left in our South Willard well, and in the new well, for their development. They will be in the office tomorrow to discuss. Mrs. Jorgensen reviewed our policy on having the developers put in the infrastructure for their development and talked about increased impact fees to help the developers recoup their investment. The District owns the water rights and the system would be conveyed to the District when completed. They have to have a secondary water system; our water is for indoor use only.

There have been several calls on the Cache Valley property. More will be discussed in a closed session.

In order to be compliant with State Code 73-10-32.5, new water conservation rates were presented to the board members and proposed to be voted on in December.

General Manager Jorgensen proposed that the District increase our late fees from .01% to \$7.50 per month. We consistently have about 16% of our customer that pay late each month. The increase is justified due to the amount of time it takes for the extra paperwork and notices.

Chairman Fridal recommended an increase to \$20. Financial Chairman Holmgren, and Board Members Larson, Howe and Vincent each recommended \$10.00.

A motion was made by Board Member Larson to accept the Conservation Rates as presented and to increase in late fees to \$10.00 per month to be effective January 1, 2019. Board Member Vincent seconded the motion. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members, J. Capener, N. Capener, Day, Howe and Carter voted in favor of the motion.

A Public Notice will be posted as required, and a Public Hearing will be held in conjunction with the budget hearing on December 12, 2018.

Public Comment – Tom Petersen commented regarding the earlier discussion about fire hydrants. Senator Elect Sandall proposed legislation to exempt single family dwellings in rural areas from having to have fire suppression systems. He thought it would be something the District wants to watch as it may affect our policy for fire hydrants.

Financial Business – Charles Holmgren Approval of Financial Statements

The financial statements for October 2018 were prepared and provided to the Board Members. Financial Chairman Holmgren has reviewed the reports and asked for the Board to approve them.

A motion was made by Board Member Vincent to approve the financial statements as presented. The motion was seconded by Board Member Larson. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Charles Holmgren and Board Members J. Capener, N. Capener, Day, Howe and Carter voted in favor of the motion.

A motion was made by Board Member Larson to close the general session and enter into a closed session to have discussion regarding Purchase, exchange, lease or sale of real property. The motion was seconded by Board Member Vincent. A roll call vote was taken; Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members J. Capener, Vincent, Larson, N. Capener, Day, Howe, and Carter voted in favor of the motion.

A motion to end the closed session and return to an open meeting was made by Board Member Larson. A second was made by Board Member Day. A roll call vote was unanimous in favor.

A motion was made by Vice Chairman Forsgren to adjourn the meeting. The motion was seconded by Board Member Carter. All Board Members voted in favor.

The meeting adjourned at 8:35 PM.