

**Bear River Water Conservancy District  
Board Meeting  
Wednesday, December 16, 2015 @ 7:00 p.m.  
Bear River Water Conservancy District Conference Room  
102 West Forest Street, Brigham City, Utah**

**Minutes**

**Present:** Trustees: Chairman Clinton Burt, Vice Chairman David Forsgren, Financial Chairman Charles Holmgren, Roger Fridal, Tyler Vincent, Jay Carter, Richard Day, Russell Howe, Neil Capener, Roger Fridal and Jeffrey D. Scott

Staff: General Manager Voneene Jorgensen, System Operators Robert Phippen and Robert Thayne and Administrative Assistant Cassee Harper

Visitors: Bill Bigelow – Hansen, Allen & Luce, Jeff Hardy, Deanna Hardy, Lynn Hardy, Jerry R. Capener, Julianna Larsen, Hugh Scott Larsen, Unidentified Male, Nelson Phillips – BENJ, Mark Larson – Ukon Water Company, Lee Summers, Lynn Summers, Mike Ransom, Ernestine Ransom

**Invocation:** Board Member Brent Baugh

**Pledge of Allegiance**

**Adoption of the Agenda – Chairman Clinton Burt**

A motion was made by Financial Chairman Holmgren to adopt the agenda as presented. The motion was seconded by Board Member Day. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

**Approval of the Minutes for the Board Meeting held November 10, 2015**

The minutes of the meeting held November 10, 2015 were included with the packet that was mailed to the Board Members.

A motion was made by Financial Chairman Holmgren to approve the minutes for the meeting held November 10, 2015. The motion was seconded by Board Member Capener. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

**Public Hearing – Truth in Taxation – Certified Tax Rate Increase**

**Opening of Public Hearing**

Chairman Burt called for a motion to open the public hearing.

A motion was made by Vice Chairman Forsgren to open the public hearing to receive input on the certified tax rate increase. The motion was seconded by Financial Chairman Holmgren. A roll call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye
Neil Capener – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

Board Members Fridal and Vincent arrived at this time

**Public comments:**

**Lynn Hardy:** I live in Elwood and I would like to know what the Bear River Water Conservancy District Board does for me. I know the Bear River Board was set up years and years ago to take care of the water in the Bear River and I don't get any benefit from this Board in Elwood. I pay taxes to the school board and my kids and now grandkids go to school here. I wasn't happy with their tax increase and feel I am being taxed without representation. If you want to raise rates it should be raised for those who you supply water to. I think it is absurd that you tax people like me and then raise it 56% when we get nothing to start with. I feel completely content with Elwood handling their water system the way they do. I pay \$40 per month and don't feel I should be paying the tax increase that you are after. In my opinion, if you are out to get that much money I think it is a poorly managed board and I think it is outrageous that you are going to raise taxes that much. I am a retired person and I don't have unlimited funds. I wasn't happy with what the school board did but at least I get some benefits from that. The District shouldn't be spending money to help small communities and private water companies if they have to raise taxes to do so. Let those communities deal with issues themselves and if they can't handle it on their own, let them raise their taxes.

**Deanna Hardy:** In my research, I found that this organization was created in 1988. In my opinion the District is a bigger government bureaucracy and they have just enlarged the size and cost of government. Like Mr. Hardy said, I don't see much of the benefit either. When my husband and I got married our water bill was \$8, then it went to \$12, then \$15 then \$25, then \$47 and then they raised it again to \$57. I don't think this organization should exist. I see this as another tax and spend and it really isn't doing the citizen's any good. I think this organization should be disbanded as we need to be taking care of our own water in our own community. I don't think it is right what you are doing. There is a saying that "evil flourishes when good men and women do nothing". I think evil is flourishing because government is getting bigger, more

powerful and you are taking our money and our private property right away from us. We are asking you to please stop what you are doing and disband this organization. You are taking from one person and giving to someone else, that is redistribution and that is wrong and that is a violation of our Constitutional rights. What did we do prior to 1988 before the district was formed? What about the farmer's that are taxed? A single residence isn't that much but farmers have a lot of property. I don't think it is fair that you take money from all of us and then pick and choose who you are going to help. That isn't a constitutional principle, it is not right.

**Mike Ransom:** I am fairly new to this area. I've been here for about 5 years and I live in Tremonton. I pay \$60 per month for my water bill. I'm not sure what the District does but if you are just a second layer of government providing the same service that Tremonton City water is doing then that is not right, but if you actually provide services for areas of the County that don't have water distribution systems or provide services for areas that need help then maybe you have a viable reason for existence. You should just cover the areas that don't have distribution systems.

**Jeff Hardy:** This is the third meeting to raise taxes because the organizations; the School Board, the Mosquito Abatement and now the Bear River Water Conservancy District, gave up their tax increments to RDA's and other projects. You give up the tax increase in tax increments and then come up short on cash then go to the public's pocket. I don't understand giving up money that you already have the right to receive, give it to rural development and then turn around and raise taxes by 56%. The mosquito abatement wanted to increase their tax rate by 43% then decided they didn't need all of it until further in the future so they decided to only raise it 22%. No one has been able to tell me why they give up tax increment to RDA's.

**Mark Larson:** The percentage of the tax increase is 56% but the actual dollar amount is very minimal. I represent Ukon Water Company and we are connected to the Bear River Water Conservancy District. Without the District, Ukon Water Company would be out of business because of the arsenic in our water. The District is able to blend their water with Ukon's water so we can stay below the MCL for arsenic. If we had to put in a filtration system, we would be paying more than Florida residents for our water. 56% sounds like a huge amount but when you look at the actual dollars it really isn't very much. I can appreciate the concerns of a county wide tax but I would like to represent those that are the beneficiaries of the District. I do know they are a valuable resource. They help Tremonton and many other small systems. In order to connect to the Collinston System, Ukon Water has guaranteed to increase our purchase of water an additional 5 acre feet of water every five years to justify the line in Collinston. We appreciate the service but we are also paying for the service. Also, the District has helped a lot of communities whether they serve them water or not.

**Julie Larsen:** We currently live by the waste treatment plant but have a house on Hwy 38. We remember the days when the Bear River Water Conservancy District was first formed and the good it has done for us. Over the years I've watched to see how people raise the tax rate just barely below where they have to take it to the public. It may not seem like much to the District but to the citizen's it seems like a lot. You need to have a good sense of fiscal responsibility.

**Jerry Capener:** Whether it is \$1 or \$1,000, 56% seems very unreasonable. Mr. Capener asked if the District could follow the Mosquito Abatement and cut the increase in half.

**Lynn Summers:** 56% is a huge jump and once a tax is there it is never taken away.

**Voneene Jorgensen:** General Manager Jorgensen responded that the District has increased the taxes only twice in 26 years. The certified tax rate erodes every year and the cost to go through the Truth in Taxation process is so high that we cannot go through the process very often.

Some may not personally have benefitted from the District but the District has given Elwood and Deweyville \$10,000 to help with engineering fees; the District has paid \$45,000 to Brigham City to help with the study they did for their aquifer recharge, not to mention the help given to the Park Valley School and many other services that have been provided to many other systems and communities. The District has installed fire hydrants in the County so there is fire protection available. The District has constructed water systems in areas of the County that haven't had water before. There have been six (6) projects completed and there are fourteen (14) entities that benefit from those systems either by augmenting their supply or as a back-up system so if their wells go down they can turn a valve and they can have water.

The District was created to help protect and develop water and resources for the County. The District is here for the public good and to provide a public service. The District has developed water systems in the County so that we can have a healthy economy. And if we can't serve communities with wet water then we have offered and have been able to help communities and small private water companies with technical services.

The tax rate continues to go down every year. We need to be able to provide services for the residents of Box Elder County and we need to plan for the 60,000 AF of water from Bear River Development for the Bear River Water Conservancy District for Box Elder County. I, personally, am happy to pay for the services that I am provided by living in a community. Without water there aren't any options for your property, you don't have a healthy economy and you are very limited. Water is an essential service and it isn't something we take lightly.

### **Closing of Public Comment**

A motion was made by Vice Chairman Forsgren to close the public hearing. The motion was seconded by Board Member Fridal. A roll call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye
Neil Capener – Aye	Roger Fridal – Aye
Tyler Vincent – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

**CONSIDERATION OF A RESOLUTION FOR THE APPROVAL AND  
ADOPTION OF THE BEAR RIVER WATER CONSERVANCY DISTRICT'S 2016  
TAX RATE**

**Charles Holmgren:** I have reviewed my personal impact by the tax increase; with a \$5,000,000 market value farm our tax will go from \$102 per year to \$159 per year which amounts to about 18¢ per irrigated acre on my farm. I feel that the benefit received from the District from the cloud seeding alone is great. The canal system averaged a ¼ acre foot per acre in the canal system from cloud seeding; that 18¢ per ¼ acre foot is a wise investment in the future for agriculture in this valley. Another point is from a homeowner's perspective; my mother's home is over 100 years old and the tax will go from \$15 per year to \$23 per year. That gives a little perspective as to what a farmer will pay with the tax increase. Every Board Member here is a taxpayer in this county so everything we do here is self-inflicted; we aren't immune to this tax increase. It would be nice if we could do a gradual increase and not have to do this big percentage increase every 10 years or so but the cost of advertising and sending out the property specific mailings are very high and it isn't cost effective to do gradual increases.

**Jeff Scott:** Is there any provision where the Board could do a different percentage increase other than the maximum amount. Can the District function more as a special service district where it is working more in unincorporated areas of the County where it serves. Those that live in rural, unincorporated Box Elder County get a number of benefits without paying for them at all. There are no taxes being levied by a municipality in rural areas and they are getting all the services from the County and are being subsidized by the other members of the county.

**Brent Baugh:** I was raised in Harper Ward my entire life and we have fought water the entire time. We had springs and wells and we always had issues with water in that area until the Conservancy District constructed the water system. It has been a great asset to that area to have culinary water.

**Clint Burt:** When I worked for Acme Water there were some private wells in Harper Ward that tested high for coliform and people were drinking that. When it comes to water you have to think into the future. The water and infrastructure we are using today was developed 40-50 years ago and we need to think about providing water for the future. And with all the environmental issues we encounter these days; it takes 3 to 4 times longer to develop water.

**Dave Forsgren:** Since the Harper Ward waterline went in in 1994, there have been many, many homes built along that stretch of road. And if the District is going to continue to benefit the residents of this county then the District needs money for operation.

**Roger Fridal:** The Board has listened to the public comment and now has a right to make a decision regarding the tax increase that is in the best interest of the District. I want to clarify that the water portion of the Tremonton City bill amounts to \$13, not \$60, which is like giving water away.

Tremonton City has their own wells and we do pretty well but in the peak of the summer we cannot provide enough water for city residents so we buy water from the District. It is a huge benefit.

**Richard Day:** One issue we have missed tonight is that if we don't stay ahead of the water needs in the County then we are behind. If a well goes down as we have experienced, and there have been other situations, it can take up to 5 years to drill a new well and get it into production to provide water to a community. We need to make sure we have water for the growth of the communities that need it and we need to be able to move that water wherever it is needed and that takes infrastructure, time, effort and funds. I am very conservative, but I also understand the water business as I have been in it for 32 years. When there is water, there is growth and opportunities. Farmers sell their land and develop their property and you need water there to support that development.

**Tyler Vincent:** What I have heard from public comment tonight is that things need to be fair and I think that our Board has looked at that. I don't think the board has made any decisions in haste I think fairness has come into play. I had questioned the 56% increase and my biggest concern was with the percentage not the dollar amount. The amount the District gets from a tax increase is needed to move forward and provide water for this County. As Board Member Day mentioned, if we aren't looking into the future then we are falling behind and we will not be able to provide water for anyone. Once we get behind it is next to impossible to catch up, then you are trying to secure bonding for large amounts of money.

**Neil Capener:** Board Member Capener asked about water systems connected in the County. Many Board Members responded that, with the connections in place, water could flow from Brigham City to Plymouth. Board Member Capener mentioned that a neighboring community would not connect to the Riverside/North Garland System when they had an opportunity. One day their well went down. Had they connected, Riverside/North Garland could have supplied water for them while they got their well up and running. Rather, they had to have the County truck water in for 5 days to the community.

**Russ Howe:** Thatcher Penrose's well got struck by lightning this summer and we had to use Bear River Conservancy District water while things were repaired. Our customers were not out of water at all because of that connection. It is great to have a backup. If you don't have more than one source for your water you are in trouble.

**Voneene Jorgensen:** The District has helped so many communities in so many different ways. We serve the public good. We may not be able to serve everyone wet water and have them benefit that way, but all county residents are members of our District and when we help private water companies and other entities with engineering and other services; because they are members of the District, we are benefitting their community. Farmers will benefit directly, when, someday they want to sell their property and the water infrastructure is in place. Water creates economic success and economic health and we all benefit when we have a healthy economy.

A motion was made by Financial Chairman Holmgren to increase the certified tax rate for the Bear River Water Conservancy District for the year 2016. The motion was seconded by Vice Chairman Forsgren. A Roll Call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye
Neil Capener – Aye	Roger Fridal – Aye
Tyler Vincent – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

The motion was amended by Financial Chairman Holmgren to adopt Resolution 04–2015 for Bear River Water Conservancy District’s Final Tax Rate for the year 2016. The amendment to the motion was seconded by Vice Chairman Forsgren. A Roll Call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye
Neil Capener – Aye	Roger Fridal – Aye
Tyler Vincent – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

### **Collinston Water System Impact Fee Analysis – Bill Bigelow**

Bill Bigelow of Hansen, Allen & Luce has prepared the Impact Fee Capital Facilities Plan and Analysis and has come up with a total impact fee per connection of \$6,565.00. The Impact Fee can only be used for future connections and cannot be used for any deficiency. It was publicly noticed and given to all the libraries in the county. The engineer has certified that he has done this study in the proper manner and it has been calculated accurately according to the Impact Fee law. A copy was included in the Board packets for review and the Resolution has been provided at the meeting. The Impact Fee will become effective March 16, 2016.

### **A PUBLIC HEARING TO RECEIVE INPUT FROM THE PUBLIC REGARDING THE COLLINSTON WATER SYSTEM IMPACT FEE FACILITY PLAN, IMPACT FEE ANALYSIS AND THE PROPOSED COLLINSTON WATER SYSTEM IMPACT FEE ENACTMENT RESOLUTION**

A motion was made by Vice Chairman Forsgren open the public hearing regarding the impact fees pertaining to the Collinston Water System. The motion was seconded by Financial Chairman Holmgren. A roll call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye

Neil Capener – Aye	Roger Fridal – Aye
Tyler Vincent – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

There were no public comments.

A motion was made by Vice Chairman Forsgren to close the public hearing. The motion was seconded by Board Member Vincent. A roll call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye
Neil Capener – Aye	Roger Fridal – Aye
Tyler Vincent – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

**CONSIDERATION OF A RESOLUTION FOR THE APPROVAL AND ADOPTION OF THE IMPACT FEE FACILITY PLAN AND THE IMPACT FEE ANALYSIS AND THE SUMMARY THEREOF PERTAINING TO THE COLLINSTON WATER SYSTEM**

**CONSIDERATION OF THE ADOPTION OF THE ENACTMENT RESOLUTION FOR THE IMPOSITION OF IMPACT FEES PERTAINING TO THE SERVICE AREA OF THE COLLINSTON WATER SYSTEM**

A motion was made by Vice Chairman Forsgren to adopt Resolution 03–2015 for the Impact Fee Facility Plan, Analysis and Summary and impose the proposed impact fees pertaining to the Collinston Water System. The motion was seconded by Board Member Fridal. Roll Call vote taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye
Neil Capener – Aye	Roger Fridal – Aye
Tyler Vincent – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

**Public Hearing – BRWCD 2016 Budget**

**Opening of Public Comment**

Chairman Burt called for a motion to open the budget public hearing.

A motion was made by Board Member Day to open the public hearing. The motion was seconded by Board Member Scott. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

There was no public comment

### **Closing of Public Comment**

A motion was made by Board Member Fridal to close the public hearing. The motion was seconded by Board Member Vincent. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

General Manager Jorgensen presented a summary of the budget for 2016. The Tentative Budget was presented to the Board in November. We have had 30 days to review the budget and the proposed budget remains unchanged. We have a balanced budget of \$1,720,000. General Manager Jorgensen consulted with the accountant and the miscellaneous line item is acceptable.

### **Adoption of 2016 Budget**

### **RESOLUTION 05–2015 ADOPTING THE BEAR RIVER WATER CONSERVANCY DISTRICT’S BUDGET FOR FISCAL YEAR 2016**

A motion was made by Board Member Fridal to adopt the budget for 2016 by Resolution 05–2015. The motion was seconded by Russ Howe. A Roll Call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Richard Day – Aye
Neil Capener – Aye	Roger Fridal – Aye
Tyler Vincent – Aye	Brent Baugh – Aye
Charles Holmgren – Aye	Dave Forsgren – Aye
Clint Burt – Aye	

## **Project Updates**

### **South Willard – General Manager Jorgensen**

We plan to scrub and clean the new casing, disinfect the well and install the new pump. We will use the new pump to surge and pump the well so it is clean and disinfected appropriately. We will then video the well and get it ready to put online. We were very disappointed to find out that the pump had been damaged in shipping and that will put us out another two weeks.

## **Trustee Reports – Board Members**

**Dave Forsgren** – No report

**Charles Holmgren** – The Canal Company is gradually doing improvements to the Hammond Canals in Deweyville and south Honeyville. I received an email from Utah Division of Water Resources stating the deadline for the application for the February 2016 Board meeting was December 3<sup>rd</sup> so I called and they will let us turn the application in next week.

**Brent Baugh** – Expressed how much he has enjoyed the friendship of each of the board members.

**Tyler Vincent** – We appreciate Brent and he will be missed. I appreciate all this board does and all the hard work and diligence. I really appreciate the moisture and snow we are receiving and hope everyone has a great Christmas.

**Roger Fridal** – Brent will really be missed. Tremonton is doing well.

**Neil Capener** – We only had 4 or 5 people out of 50,000 people in the county show up to our public hearing. I give my support to General Manager Jorgensen and the Board with what we are trying to do because water is important.

**Richard Day** – Water is the most important thing we have. If any businesses come in the first thing they ask if there is water available. We have to continue to look into the future because if we don't we are in trouble.

Construction has started on the secondary water system in South Willard. It will save on culinary water for the South Willard residents and will help the District when they start to develop in the South Willard area. I want to thank Brent for all he has done for the Board.

**Russ Howe** – It has been great to get to know Brent in the past year.

We know that water is not free; it costs money to repair and upgrade systems. All the new technology available today will help us to save water. I really appreciate being on this Board.

**Jay Carter** – I want to tell Brent thanks for all he has done, not only for his part on the Board but for all he has done for the County.

Water is a very precious commodity especially where I live. You can't wait to develop water when you need it; you have to be ahead of the game.

**Jeff Scott** – Thanks to Brent for his years of service on the Board.

Public hearings are tough because it is time to listen to the public. Just to make some clarifications on comments during the public hearing: the cost of living that the County gave was 2%, not 12%. As far as RDA money, you are not giving back money because that is money you never would have received if the business didn't come to the County. I love public comment, but I have always said if you are going to come with a problem, also come with a viable solution.

**Clint Burt** – This Board is vital to the County. I would like to compliment General Manager Jorgensen and the great job she has done over the years. There are so many things that are going on with state laws and legislation and she keeps on top of everything.

### **General Manager's Report – Voneene Jorgensen**

#### **Water Conservation Plan**

Every 5 years we are required to update our Water Conservation Plan. We have had help from Hansen, Allen & Luce with updating the Water Conservation Plan and they have certified that it fulfills the requirements of the Division of Water Resources.

General Manager Jorgensen read Resolution 06–2015 adopting the Water Conservation Plan update to the Board. Through this plan we describe each of our water systems, their rates and usage and identify goals. General Manager Jorgensen will oversee and implement this plan.

Board Member Fridal moved to pass Resolution 06–2015 as written, adoption of the Water Conservation Plan update. The motion was seconded by Board Member Capener. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

#### **Drinking Water Source Protection Plan – South Willard**

We have deepened the well in South Willard from 494 to 702 feet and have changed the pumping rate so it is required that we update our Drinking Water Source Protection Plan. Nothing in our Drinking Water Source Protection Plan changed other than that we have to indicate we have deepened and re-developed the well and have reported the results of a pump test. The plan also includes the well driller's log.

A motion was made by Board Member Day to adopt The Updated Drinking Water Source Protection Plan for 2015. The motion was seconded by Board Member Carter. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

### **Reappointment of Trustees**

We appreciate the County Commission for reappointing Mayor Roger Fridal to the Tremonton, Garland area; Mayor David Forsgren to the Honeyville, Deweyville area and appointing Charles Holmgren to the Bear River, Corinne area. We appreciate your service.

### **2016 Board Meeting Schedule, Holiday Schedule, IRS Standard Mileage Rate and Per Diem, Employee COLA and Compensation**

The 2016 Board Meeting Schedule and Official 2016 Holiday schedule were sent to the Board Members with their packets.

A motion was made by Financial Chairman Holmgren to approve the Bear River Water Conservancy District 2016 Board Meeting Schedule and the 2016 Official Holiday Schedule. The motion was seconded by Vice Chairman Forsgren. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

The IRS Standard Mileage Rate of 57.5¢ so far has not changed.

The per diem rates for 2016 have changed slightly; they are \$10.00 for breakfast, \$14.00 for lunch and \$16.00 for dinner which comes to \$40.00 per full day.

A motion was made by Financial Chairman Holmgren to adopt the Per Diem Rates for 2016. The motion was seconded by Board Member Day. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Scott, Fridal, Vincent, Day and Howe voted in favor of the motion.

Spring Conference information was included with the packets. The Rural Water Conference is February 29 – March 4 and Utah Water Users Workshop is scheduled March 14-16. Both are in St. George. Please let us know which ones you would like to attend so we can make arrangements and complete the registration. These conferences have been very informative in the past with legislative issues, water issues and water system rules and regulations. It is a lot of good information.

Financial Chairman Holmgren asked that the Board to consider a COLA for District employees and do as the County has done by giving their employees a 2% COLA for 2016.

A motion was made by Financial Chairman Holmgren approving a COLA of 2% for the Bear River Water Conservancy District Employees for 2016. The motion was seconded by Board Member Fridal. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

**Financial Business – Charles Holmgren  
Approval of Financial Statements**

The financial statements for November 2015 were prepared and provided to the Board Members. Financial Chairman Holmgren asked for the Board to review the financial statements and approve them.

A motion was made by Financial Chairman Holmgren to approve the financial statements as presented. The motion was seconded by Board Member Vincent. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

**Public Comment**

There was no public comment.

**Adjourn**

A motion to adjourn the meeting was made by Board Member Vincent. The motion was seconded by Board Member Day. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

The meeting adjourned at 8:55 p.m.