

**Bear River Water Conservancy District
Board Meeting
Wednesday, January 25, 2012 7:00 p.m.
Bear River Water Conservancy District Conference Room
102 West Forest Street, Brigham City, Utah 84302**

Minutes

Present: Trustees: Chairman Clinton Burt, Vice Chairman Ross Rudd, Financial Chairman LaRall Thompson, Charles Holmgren, Brent Baugh, Richard Day, Dave Forsgren, Roger Fridal, Tyler Vincent, Brent Rose and Commissioner LuAnn Adams

Staff: General Manager Voneene Jorgensen, Systems Operator Bob Phippen and Administrative Assistant Judy Hartvigsen

Visitors: Bill Bigelow of Hansen Allen and Luce and Paul Roberts

Invocation: Board Member Dave Forsgren

Adoption of the Agenda – Chairman Clint Burt

A motion was made by Board Member Charles Holmgren to approve the agenda as written. The motion was seconded by Board Member Richard Day. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and Board Members Baugh, Holmgren, Day, Rose, Forsgren, Vincent and Fridal voted in favor of the motion.

Approval of the Minutes for the Board Meeting held December 14, 2011

The minutes of the meeting held December 14, 2011 were included with the packet that was mailed to the Board Members.

A motion was made by Vice Chairman Ross Rudd to approve the minutes as written for the meeting held December 14, 2011. The motion was seconded by Board Member Charles Holmgren. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and Board Members Baugh, Holmgren, Day, Rose, Forsgren, Vincent and Fridal voted in favor of the motion.

Chairman Clint Burt welcomed new board members, Tyler Vincent and Roger Fridal. The board members and staff introduced themselves.

Beaver Dam Water System Improvement Project Project Update – Bill Bigelow

System Operator, Bob Phippen presented a slide show of recent pictures showing the progress of the Beaver Dam project. Commissioner LuAnn Adams arrived at the meeting shortly after the beginning of the slide show. The slides showed the final grading of the east and west springs. They were covered with two feet of clay and another foot of top soil. Mr. Phippen explained and showed the construction of the pump station and spring water collection area. The treatment building has been insulated and electrical conduit and wiring have been installed. A water line in the old Beaver Dam system has been re-routed and is still functioning during the construction. After the new system is completed, tested and state approved, it can be connected without an interruption in the water service. Information about the project was provided for the benefit of the new board members. Bill Bigelow explained the location of the Beaver Dam system and the process to treat the water for arsenic. The system will also be equipped with fire hydrants and individual water meters that were not available before. The project is a little more than half done. We are looking at a completion date of May or June. Installation of the pipelines has been suspended until spring due to frost.

General Manager Jorgensen explained the funding for the project from the Army Corps of Engineers and the Utah Division of Drinking Water with grants and a loan. Revenues from the system will be used to pay the loan off. She explained the Beaver Dam system was under corrective action from the state and the EPA. The system had to be publicly owned in order to receive the federal funding. The Beaver Dam Water Company is a private company and they approached the District to sponsor the project and enable the project to qualify for the funding. The District will now own and operate the system. The water right issues and meeting all the federal requirements have been a lot of work. The residents have been very cooperative through the process. A change application for the water rights to use 37 acre feet of water was approved by the state engineer. In a meeting with Charlotte Nelson, who is one of the Beaver Dam customers, she recommended sending a technical letter to each of the residents explaining the responsibility of each household connecting to the new system. Visitor Paul Roberts suggested using the project as the basis for a study to help others upgrade small water systems.

Trustee Reports – Board Members

LuAnn Adams: apologized for being late because she wanted to listen to the Governor's state of the state address. He was speaking about his trip to Grouse Creek in Box Elder County. She gave a report on the recent flooding in the northern areas of the County due to heavy precipitation that created run-off on the frozen ground. She reported on her attendance at a meeting last night regarding the sage grouse being put on the endangered species list. There is a time beginning now for public input. The County Commission is asking to be a cooperating agency for this

designation so that they can participate in the process. She has prepared a letter to be sent to the BLM addressing the concerns of the commission. This will affect the use of BLM land for grazing and recreation.

Brent Rose: reported he was happy to get some storms in the western county. He explained he is on the committee with Ken Spackman working with the Western Box Elder Conservation District. Commissioner Adams is the co-chair with Mr. Spackman. The committee is working on a CRMP for western Box Elder County. They want to do some work with water storage in the western part of the county. It has always been a big concern to be able to save some of the water that is available during spring run-off.

Charles Holmgren: reported the Canal Company has elections coming up the end of February. There are four candidates for two positions. In the area east of the Bear River, the candidates are Jeff Hardy and Cody Hart. In the areas of Elwood and South and East Tremonton, Bernie Nelson and Jeremy Hansen have been nominated. Through the month of December it was very dry. He was getting a lot of emails and phone calls about when Pacificorp was going to stop the releases at Bear Lake. Pacificorp has a dilemma because they have to allow storage water in the lake for flood control issues. Conally Baldwin decided to shut off the pump and stop the flows going down the river so the lake level has increased since the first of January. The current level is 5918 feet with approximately 4.5 feet of room for storage on top of the lake. Last year the lake went up 11 feet so there is reason for concern. However, the snow pack is not near what it was last year so far. He hasn't looked at total snow pack but thinks we are approaching 80% of normal.

The Canal Company will hold its annual meeting on the 29th of February

Richard Day: No Report

Dave Forsgren: No Report

Roger Fridal: reported Tremonton City has been dealing with water issues for two years with no solution. He will be meeting with Mrs. Menlove on Friday for some help.

Tyler Vincent: No Report

Brent Baugh: No Report

LaRall Thompson: expressed appreciation to the Board for support during his wife's recent health issues. He explained she had a heart attack and subsequent heart surgery with five bypasses. She is doing better but had fluid drained from her lungs a week ago.

Ross Rudd: explained he was involved in Beaver Dam years ago and he is happy about the community coming together to cooperate with this new system. He stated Kelly Hansen who is president of the water company, needs some commendation for all his time and effort for running this project. General Manager Jorgensen gave some history of the Beaver Dam project to update the new board members on the process that was undertaken to provide it for Beaver Dam.

Vice Chairman Rudd expressed appreciation for the County Commission's action with the flooding problems. He stated the action of the County got the freeway open in a few hours. Commissioner LuAnn Adams explained the response was very good from the sheriff's department and emergency services.

Commissioner LuAnn Adams stated the Beaver Dam project is a success story and suggested holding a ribbon cutting ceremony and inviting the community. Chairman Burt explained some of the history with the LDS church and Beaver Dam. General Manager Jorgensen stated the church traded easements for a connection to the system for water service to the church in Beaver Dam.

Board Member Richard Day excused himself from the meeting.

General Manager's Report – Voneene Jorgensen

General Manager Jorgensen reported an updated list of board members and staff information was provided in the packet along with an updated list of expiration of terms.

The December report from the North American Weather Consultants regarding the cloud seeding program was in the packet. There were no storms seeded because it was the driest December on record. Board Member Brent Rose asked that he be contacted when the generator in his area is to be started.

South Willard Project

General Manager Jorgensen reported on a meeting held today with the board of the South Willard Water Company. Chairman Burt, Vice Chairman Rudd, the General Manager and our Engineer, Bill Bigelow attended the meeting along with all five members of their board. It was a really positive meeting to get acquainted and exchange concerns and plans. They received answers to their questions regarding their water contract. General information and history about the District as to what we do, how we are funded and governed was provided for South Willard Water Company board members. They were informed the District was not interested in purchasing their water line. An estimate for a new 12" line has been received and a new line can be constructed for the same cost that would better suit the needs of the District. The District will request DDW to approve using the remaining grant money from the South Willard project to pay for the new line. This request will go to the meeting of the Drinking Water Board in March. The board of the South Willard Water Company was given information on the background of the District's South Willard project and the commitment made in the beginning for the purchase of water by the South Willard Water Company.

General Manager Jorgensen then reported the audit has begun. The auditor has been at the office for the last two days. The financial statement in the packet has not been audited. There will still be some end of the year adjustments made. The District will be required to have a single audit of the federal funds from the Army Corps.

A meeting was held today with Mayor Thayne and Lynn Stewart from Deweyville. The agreement for surplus water was discussed. She stated the agreement is close to being finalized. Our master plan shows serving the Collinston area. We have been working on this for about a year. We sent surveys several years ago and found it was not financially feasible. One day,

Deweyville called to see if we would buy surplus water from them. The ability to buy water rather than develop our own source at this time decreases the cost making the project a possibility now. There is also an arsenic problem in the water in Collinston. She would like to be able to start the funding process for the project in May.

Rural Water and Utah Water Users Conferences

The information for the Rural Water Conference and Water User's Workshop to be held in St. George at the end of February and in March were included in the board member's packet. She invited all of the board members to attend stating the conferences are very good. She asked the board members to return the form stating their preferences tonight so reservations can be made.

General Manager Jorgensen then reported some remodeling of the office has started. An upstairs conference room will be the result. This has been considered for about five years as part of the plan to come into compliance with ADA regulations and be more accessible. The majority of the work is being performed by our operator, Bob Phippen. He is a licensed contractor and is able to do the construction while the Beaver Dam project slows down for the winter. Chairman Burt and Financial Chairman Thompson have consulted with the General Manager and agreed to the project. The project will include a new table and chairs along with new paint and carpeting on the main floor. It will be completed for about \$10,000.

Financial Business – LaRall Thompson Approval of Financial Statements

The financial statements were prepared and provided to the Board Members in the packet that was mailed to them. Financial Chairman Thompson asked for the board to review the statements approve them.

Vice Chairman Ross Rudd moved to approve the financial statements as presented. The motion was seconded by Commissioner LuAnn Adams. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and board members Adams, Rose, Holmgren, Forsgren, Fridal, Vincent and Baugh voted in favor of the motion.

Unfinished Business – Chairman Clint Burt

There was no unfinished business discussed.

Public Comment

There were no public comments.

Adjourn

A motion to adjourn the meeting was made by Vice Chairman Ross Rudd. The motion was seconded by Board Member Brent Baugh. Chairman Burt, Vice Chairman Rudd, Financial Chairman Thompson and board members Adams, Rose, Holmgren, Forsgren, Fridal, Vincent and Baugh voted in favor of the motion.

The meeting adjourned at 8:14 p.m.