

**Bear River Water Conservancy District  
Annual Board Meeting  
Wednesday, March 25, 2015 7:00 p.m.  
Bear River Water Conservancy District Conference Room  
102 West Forest Street, Brigham City, Utah**

**Minutes**

**Present:** Trustees: Chairman Clinton Burt, Vice Chairman David Forsgren, Financial Chairman Charles Holmgren, Brent Baugh, Tyler Vincent, Roger Fridal, Neil Capener, Russ Howe, Jay Carter and Jeff Scott

Staff: General Manager Voneene Jorgensen, System Operator Bob Phippen, System Operator Robert Thayne and Administrative Assistant Cassee Harper

Visitors: Bill Bigelow – Hansen Allen and Luce  
Shawn Warnke – Tremonton City  
Tim Munns, Gavin Holmgren, Jared Holmgren, R. Craig Hawkes, Thayne Hupp, Keith Oman, Rod Arbon and J. Golden Ward, – Hansel Valley  
Bill Gilson – Box Elder County  
Cody Cardon – Wood, Richards & Associates  
Randy Marble, Buster Marble & Brett Marble – Chanshare Sod

Excused: Richard Day

**Invocation:** Board Member Carter

**Pledge of Allegiance**

**Adoption of the Agenda – Chairman Burt**

There were no changes to the agenda.

A motion was made by Financial Chairman Holmgren to approve the agenda as written. The motion was seconded by Board Member Vincent. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

**Approval of the Minutes for the Board Meeting held January 28, 2015.**

The minutes of the Board Meeting held January 28, 2015 were included with the packet that was mailed to the Board Members.

A motion was made by Financial Chairman Holmgren to approve the minutes for the meeting held January 28, 2015. The motion was seconded by Vice Chairman Forsgren. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

**Tremonton City – Shawn Warnke**

The Downtown Revitalization Project is important for Tremonton City to revitalize Main Street. We have met with the other taxing entities such as the School District and Mosquito Abatement and, of course, Tremonton City. All three of the other taxing entities have voted to participate with this community development project. The project proposes that a 38 acre site be developed as a mixed use development with residential, commercial and office and the RDA will be able to claim 75% of the tax increment for 15 years. Developing this site has some unique challenges; one of them being that there is a canal along the Main Street frontage that acts as a barrier to development and there are also some projects identified to revitalize Tremonton's Main Street. Currently BRWCD is receiving about \$2,000 in tax increment. The base year would remain unchanged and the District would continue to receive the \$2,000. Through the life of the RDA it is projected that BRWCD would receive \$29,000 then at the end of the RDA the District would receive \$11,000. General Manager Jorgensen wanted to verify that the total increment from the District over 15 years at 75% would be \$89,300 and that Mr. Warnke is asking the District to enter into the agreement with Tremonton City for a CDA project.

A motion to enter into an agreement with Tremonton City as outlined in the CDA project was made by Vice Chairman Forsgren. The motion was seconded by Board Member Vincent. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Capener, Howe, Carter and Scott voted in favor of the motion. Board Member Fridal did not vote due to a conflict of interest.

**Hansel Valley Hydrogeologic Study – Tim Munns**

The landowners in the Hansel Valley/Snowville Area are opposed to the Franklin Hills Landfill. Ordinance 350 says a landfill cannot be located over a sole source aquifer as determined by a hydrogeologic study. There are 20 culinary wells that are in that area of the proposed landfill and they that are classified as culinary grade water that is irreplaceable if it is contaminated.

General Manager Jorgensen explained a proposal from Barnett Intermountain Water Consulting. The primary purpose would be to gather and compile a comprehensive summary of the hydrogeologic and water quality data available about the ground water resources of the Hansel Valley and to document and describe the limited nature of the ground water resources. The District is always interested in protecting good quality water and it is our mission to protect it. The tasks assigned for this proposal would be to 1) research any new well log data, 2) compile

water quality data, 3) research recent geologic studies, 4) study hydrogeologic reports submitted in support of the landfill and perform limited field work to acquire additional knowledge and 5) consultation with the people of Hansel Valley and the District.

They would provide us with a technical memorandum or report with all their findings. For the District; this would be a very helpful study to have for the water resources and for the technical and geologic information in Hansel Valley and it would also help the residents of Hansel Valley. The residents are part of our District and we support them in their efforts to be able to protect their good, quality water. It would be a devastating thing for their water to be contaminated. I would recommend that the Board approve \$10,000 for the study and then if there was extra work to be done that the people of Hansel Valley were requesting then we would request they pay the balance.

A motion was made by Financial Chairman Holmgren to authorize \$10,000 toward the Barnett Intermountain Water Consulting study of Hansel Valley. The motion was seconded by Board Member Vincent. Vice Chairman Forsgren made an amendment to the motion that payment be made to Barnett Intermountain Water Consulting upon receipt of invoices. Financial Chairman agreed to the amendment on the motion and the amendment was seconded by Board Member Fridal. A roll call vote was taken:

Jeff Scott – Aye	Jay Carter – Aye
Russ Howe – Aye	Neil Capener – Aye
Roger Fridal – Aye	Tyler Vincent – Aye
Brent Baugh – Aye	Charles Holmgren – Aye
Dave Forsgren – Aye	Clint Burt – Aye

### **Canal Waterline Relocation on 14400 Bill Gilson – Box Elder County**

Bill Gilson was asked to talk to the Board about the County's bridge project on 14400 North just north of Garland. It is a bridge that has a low sufficiency rating by the State. When we change out a bridge like that we go to a wider one and that facilitates having to relocate the waterline. Also, there are new state requirements to have new metering stations and vaults installed when moving the waterlines. If the relocation of this particular bridge is too much for the District to do in this budget cycle then the County Road Department would be willing to make room within their budget to cover those costs and have the District reimburse the County with the following budget cycle; however, that final decision would need to be made at the county commission level.

Financial Chairman stated that it was unfair to have the water companies and the utilities get hit with the cost that has nothing to do with them. Mr. Gilson explained that Box Elder County has a right-of-way excavation ordinance that requires the utilities to bear all the cost of relocation of those utilities and said it was identical to the Cache County, Weber County and Toole County's ordinance. This existing excavation ordinance has been in place since 1974.

General Manager Jorgensen mentioned that Jordan Valley Water Conservancy District and Weber Basin Water Conservancy District have an agreement to cost share 50% in some areas

and in some areas they don't pay anything. If the county or whomever needs to move the waterlines for a special project moving the waterlines should be part of that project expense. This County ordinance needs to be reviewed. There have been other small water companies over the past couple years that have been required to move their water lines at their cost and it is an unfair burden to put on those small, private water companies. To require the District to move a waterline that runs under a canal in such a short amount of time was very difficult and costly.

The crossing has been designed and engineered and we have gotten a permit from the canal company and the approval from the Division of Drinking Water. We have done this as expeditiously as possible. Grover Excavation quote came in at \$22,275, the canal company didn't charge us anything because it was an existing easement and the engineering fees are going to be another \$4,000 - \$5,000. The total so far over \$30,000 and that is huge for the District. Because of our Procurement Policy we have to have this approved by the Board.

Board Member Holmgren asked if it would be possible for the District to pay the engineering fees and have the County to fund the excavation now then next year the District would reimburse the county for the excavation costs. Board Member Scott thought that would work out as long as the County Auditor would agree to that arrangement.

A motion was made by Financial Chairman Holmgren to approve the County's bridge and waterline relocation with the understanding that the District will pay engineering fees this fiscal year and ask the county to accept deferred payment for the contractor for the meter stations and waterline and reimburse the county next fiscal year. The motion was seconded by Vice Chairman Forsgren. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Carter and Scott voted in favor of the motion.

### **Presentation and Adoption of the Audit Cody Cardon – Wood, Richards & Associates**

Cody Cardon of Wood Richards and Associates presented the audit report for 2014. Copies of the report were provided for the Board Members at the meeting. He went over and explained the income and expenses, etc., associated with the audit.

Mr. Cardon stated they issued an unmodified, or clean, opinion which is the best opinion they can issue as auditors for the District. The current ratio for the District is 1.38%; this is assets divided by liabilities and what that means is the District could pay their current obligations and have a little money left over. Last year the ratio was 2.64% and the reason it is down from last year is because of the new debt with the Collinston Project and that the first bond payment was paid in January. The net working capital is down slightly. Net working capital is cash available divided by your total assets, so basically money that is free to do anything you want with. The higher the number means you have more money at your disposal. There have been a lot of unexpected costs this last year due to the new debt and bond payments and that is why it is down somewhat from 2013. Return on assets is at 7.92%.

The District staff is doing a great job and is doing what is best for the district. There are no findings or recommendations associated with the audit. It has been a very busy year with the Collinston Project and a single audit had to be performed due to the \$ 2.8 million of federal funding. There were no findings or recommendations associated with that audit either.

The General Manager and the staff do a great job and they are looking out for what is best for the taxpayer and for the District in trying to save as much money as possible yet still complete all those projects that need to be done throughout the District and we commend you for your efforts. This District is really trying to help those people that need water throughout the county.

General Manager Jorgensen stated we really appreciate Wood, Richards & Associates; they have been awesome to work with. Whenever we have a question, they have been more than helpful and willing work with us.

A motion was made by Board Member Baugh to adopt the 2014 Audit Report from Wood, Richards dated December 31, 2014. The motion was seconded by Board Member Carter. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

### **Chanshare Sod Farm – Randy Marble, Buster Marble & Brett Marble**

Randy Marble thanked the District for giving them time on the agenda and commented on the relationship they have had with BRWCD over the years. For the last 5 years we have been trying to move the family operation on to the next generation. Brett takes care of all the financial business and Buster runs all the day to day operations. We desire to continue to lease from the District. Buster and Brett Marble have formed an organization called Chanshare Select. Chanshare Sod Farm is being transferred to their new organization and Buster and Brett have the desire to continue to improve the farm and office complex and we are asking for consideration on a longer term relationship with the District.

#### **Brett Marble –**

We have had a few good years now and we feel the District has been great partners. We have made the District our #1 priority and I think our payments in the past couple of years reflect that. I have been with the farm since 2005 and when Buster and I got married in 2000 we lived in the house that belongs to the District, had our first three children there so the farm is home and meaningful to us. During the past couple years we have put our money into the property and have tried to make it look nice and have made many improvements to the property. We went in as partners with the District on the retrofit and we have invested in pivots so we can do what is best for the land. We are looking forward and we would like to continue our partnership and continue to improve it.

#### **Buster Marble –**

There are two things we would like to address tonight; one is the amount of water that comes off the farm and the dry land and it has been an issue for a long time. We are interested in going forward with some type of a pond that will allow 99% of the water that runs off those fields and out of the dry land area to accumulate in a corner of the property and then we can pump it to another pond that would catch the over flow from the District's water system. We live on the road that the water flows down so we see the amount and we have always thought about what we could do to catch that water. The other item is the amount of topsoil taken off the farm with the sod. Sod farms have been given a bad rap for that so going forward we know we

have to address this issue. One thing we are doing is after we harvest, we come through with an aggrator that puts holes in the ground which allows the root mass to grow thicker in the ground. The thicker the root mass the less top soil is taken off the ground. We are also looking at top dressing the fields with a mulch and manure type product after we harvest. We see our future with the district as long term and appreciate the relationship we have. It has been good 14 years working with the District and would like it to continue.

There were several comments by the Board and staff regarding how impressed they were with the sod farm and how they have expected the land to continue to depress with the operations of the sod farm and how it has stayed level with the road over the years and they were commended on what a great job they do.

General Manager Jorgensen mentioned that whenever the District has needed an extra hand, Buster Marble has been there to shut off the well or do whatever needs to be done if no one else is available and how much we have appreciated it.

**Randy Marble –**

Our current lease agreement terminates in February of 2017. There is a clause in that agreement that says if we want to sublease to someone else we need to come before the Board for permission. We would like the District to allow Chanshare Inc., to sublease to Chanshare Select for the duration of the lease. We want to continue to invest in the property and farm office complex; we have invested over and above the lease payment with the well retrofit and approximately \$500,000 in pivots, lines and improvements and we would like to continue to do that. We would like to ask the District to consider separating the 7 acres of the farm complex property and enter into a lease purchase agreement for that property for the years 2018-2030. We would also like to enter into negotiations for that same lease period of 2018-2030 for the District property using the basis of the existing agreement which includes a 5-year review. So what we are asking is that the District negotiate the new contract with Chanshare Select and set up a lease purchase agreement on the farm complex.

General Manager Jorgensen explained the reason for the 10-year contract is because Chanshare has a huge investment on the farm. Chanshare pays the property taxes, the investment on the retrofit alone was \$72,462.50 and they also pay their portion of the power bills based on the percentage of the water use. They pay all the expenses on the other three irrigation wells and the domestic well for the house. Also, they pay \$2,000 annually for help with the well maintenance. Chanshare has been a great partner and they have a lot invested in the property so that long term lease is not unreasonable. There has not been an increase in rent since 2001 so we would need to negotiate a reasonable increase and that would take effect in 2018. They are asking to enter into negotiations on a new lease at this time.

Board Member Baugh expressed some concerns with entering into a lease agreement and selling the property where the District is a public entity. We need to get information on the procedures we need to follow to sell the property. Can the District enter into an agreement without offering it to anyone else to be bid upon and how would a price be established. We need to decide what is in the best interest of the District.

A motion was made by Board Member Fridal to allow Chanshare Inc., to sublease to Chanshare Select. The motion was seconded by Board Member Vincent. Chairman Burt, Vice Chairman

Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

### **Annual Status Report – Chairman Clint Burt**

The board members received a written copy of the Annual Status Report of the District for March 2014 through March 2015. Chairman Clint Burt read the Mission Statement and went over the highlights from the report that included the following:

- The Officers; Chairman Clinton Burt, Vice Chairman David Forsgren and Financial Chairman LaRall Thompson were elected as officers at the Annual Meeting held March 26, 2014
- After serving over twenty years, both Ross Rudd and LaRall Thompson retired. Neil C. Capener and Russell Howe were appointed to serve on the Board respectively.
- Trustees whose terms expired 12/31/15 were Neil C. Capener, Jay H. Carter and Jeffrey D. Scott. They were re-appointed by the County Commission to serve another 4-year term.
- The District has four full-time employees: Voneene Jorgensen, General Manager, Robert Phippen and Robert Thayne, Certified Operators and Cassee Harper, Administrative Assistant.
- The 2013 audit was presented March 26, 2014 and given a clean opinion. The 2014 Audit is complete and has been presented at this meeting by Wood, Richards and Associates.
- The District has completed all state water quality monitoring requirements and all standards were met in 2014. Consumer Confidence Reports for 2013 were prepared and each customer was given notice of its availability.
- A Public Hearing was held on December 30, 2014, to amend the 2014 budget and to adopt the 2015 budget and it has been submitted to the State Auditor's office.
- Financial statements and payroll information have been submitted to the Utah Transparency website quarterly and annually as required.
- The District is active in matters of interest in the Bear River Commission and legislature that impacts the District and the water community.
- The District is a member of the UASD, UWU, AWWA, RUWA and benefit from these services. Trustees and staff attend these training conferences and workshops annually.
- General Manager Jorgensen represents the District and serves on the Executive Water Task Force, the State Water Development Commission and Boards of UWU, serving as Past President, UASD and the Bear River Development Work Group. She was commissioned by the Governor to join the Utah Water Future Initiative and subsequently invited to join the Governor's State Water Advisory Team.
- The District sold 52 acre feet of culinary water to 95 Harper Ward customers in 2014, delivered 263 acre feet of water to wholesale customers and served 42 retail connections

in three subdivisions in the Bothwell pocket. South Willard delivers water to two wholesale customers. In August, the South Willard well pump failed due to a decline in the water level and the District is in the process of renovating and deepening the well to remedy the problem. The Beaver Dam system serves 25 connections and the Collinston Project has completed construction and will begin serving customers.

### **Collinston Project Update – Bill Bigelow and Bob Phippen**

The State has issued an operating permit for the Collinston System. We met with Ukon Water Company and started blending station and it worked as designed. Ukon's arsenic readings are down to 5.8 where they had previously been above 10. The blending ratio is at 1.3 of District water to 1 of Ukon water through the year 2015. At the end of that time Ukon can decrease that ratio to meet their needs. The State had originally set the blending ratio at 2.3 to 1 and Ukon asked them to relax that ratio. Residential hook-ups will take place in the next few weeks. The fire hydrants are useable at this time. We have the final pay request from the tank contractor but the pipeline contractor still needs to submit his final pay request and he still has some items left to do on his punch list. General Manager Jorgensen mentioned that we should come in a little under budget and since we had to bond in parity with the South Willard property we can use any left-over funds on the South Willard Well Project but until we get Rupp's final pay request we won't know how much we will have left over.

### **South Willard Project – Bill Bigelow and Rob Thayne**

Bill Bigelow passed out diagrams of the well showing what has been done with the South Willard well. There was only about 10 feet of sand and gravel since we started drilling at 492'. At 519' we hit in a cemented rock formation. From 519' to 555' we have done open-hole drilling. There is water in this cemented rock area as there are cracks and fissures and prior to putting the camera down the well the driller had been stirring up the water quite a bit, but when the camera went down the water was clear. That is an indication, according to the well driller, that we have moving water. We only have 50' to go so it looks like we are going to achieve our goal. If this hard rock formation continues we will leave it open hole since the 10" casing will not go down, we will let the water come up and not case it. We could put 8" casing in if we need to. If it continues hard rock all the way down with the fractures and so forth we will just continue to our target depth. The pump intake will be at 413'. The year the well was drilled the static water level was 294' and last year it dropped down to 343'; a 50' drop. That would give us 70 feet of drawdown from 343'. We could lower the pump down to the 12" casing a little ways where we have a couple of blank spots but we will test pump the well first to see what is best. We would like to get 500-700 gpm when it is completed.

Rob Thayne let the Board know that we have put a pump in the South Willard Water Company meter station and we are pumping water from South Willard Water Company to fill our tank for fire protection and so we can also serve Hot Springs Trailer Park. General Manager Jorgensen is thrilled that we have a redundant source and South Willard Water Company is pleased to be able to help us and feels it has really improved relationships.

### **Trustees Reports**

**Dave Forsgren** – No report

**Charles Holmgren** – We had our Annual Canal Board Meeting and re-elected our officers. The canal company is negotiating with Proctor & Gamble about moving the Corinne East Canal so they can enlarge the plant. We are moving forward with negotiations because they would like to start construction on the canal this summer. Monday is the Northern Utah Water Conference in Logan. There will be some discussion on the Bear River Development. On April 7<sup>th</sup> the Bear Lake Preservation Advisory Committee will meet and the canal company will receive their allocation from Bear Lake. Bear Lake is still a foot from the level where the canal company would get full allocation. Two days ago snowpack levels were at 62% and today we are at 68%. The Bear River Commission meeting is April 20-21 in Brigham City. The Bear River Bird Refuge has offered to host the commission meetings. The canal company has not entered into negotiation with PacifiCorp to receive water before May 1<sup>st</sup> which is in our 1912 contract.

**Brent Baugh** – Jerry Wilde expressed his concern to me over the Mitton Peaks Subdivision in Harper Ward. There are 80 acres in the plot and it should be zoned for 5 acres but what they are trying to do is cluster all 17 homes down close together and then all the ground above will be common area. His concern is the amount of septic tanks contaminating the ground water. General Manager Jorgensen said that when we first gave the developer a water availability letter there were only about 7 homes in that subdivision, now there are 17. We have since sent the developer notice that he needs to work with us with our water service policy. Also, Kirk Secrist is putting in a 2 lot subdivision on the west side of the highway. He is required to put a hydrant on his property so he will install the line and hydrant and then convey it to the District.

**Tyler Vincent** – Jerry Wilde has been in to talk to me with the same concerns and the Young's are concerned as well. He was saying all the building lots in Harper Ward are all zoned 5 acres and they are letting them build on less than 5 acres. I informed him that it was a county zoning issue and as far as the septic tank issue and that should be brought up with the Health Department.

**Roger Fridal** – Tremonton is doing well and we have no significant issues. We are a little concerned about an unusually dry year and potential problems. I want to talk to Randy Marble about educating landowners and homeowners on conservation.

**Neil Capener** – No Report

**Russ Howe** – I attended the Cache Valley Water Users Association presentation in St. George. They talked about pressurizing the line that caved off a few years ago. They took that line and pressurized it for 2.9 miles and took out all the electric pumps that pumped out of the canal. Doing that saved 285,000 kilowatts of power which is \$27,000 and a total of 1,530 acre feet of water from evaporation from enclosing the pipe. The water they conserved includes 1,080 acre feet that was being lost from seepage and 25 acre feet that was lost at the end of the line. We could take a lesson from that.

**Jay Carter** – I saw a weather report the other day where the snow pack in the Raft River Mountains is at 112% of normal and it was at 148% of normal this winter. I found out that they put in new electronic weather reporting station there so it only has data for the last 2 years and this year so far so it is not anywhere near accurate.

**Jeff Scott** – The Mitton Peaks Subdivision developers submitted an application to planning and zoning and a public hearing was held. There was a county ordinance passed in 2005 which allows for a Planned Unit Development. There is 88 acres in this particular development and if you divide that by the 17 homes that is a little over 5 acres each. The common space goes up the hillside and is not ground you could use for common space or what would be considered a typical open area but under the existing ordinance that was passed it qualifies for the PUD. The septic could be a potential issue.

We are hoping for some announcements on some future development and some companies that are interested in coming to the county.

**Clint Burt** – No Report

### **General Manager's Report – Voneene Jorgensen**

#### **URS Contributions – Resolution 02–2015**

This resolution is authorizing and directing the participation of the Bear River Water Conservancy District in the Public Employees Non-Contributory Retirement System and the Public Employees Contributory System of the Utah Retirement System. This guideline is set out by the State Auditor and we need a resolution so that the Board of Trustees is aware that we participate in the State Retirement System. We are required by law to participate.

A motion was made by Board Member Scott to approve Resolution 02–2015. The motion was seconded by Board Member Vincent. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

#### **Policy Updates -**

There was also a requirement from the State Auditor to acknowledge that we update and review our policies each year. We have updated our Bylaws, Personnel Policy, Procurement Policy and also the Capitalization Policy and Conflict of Interest Policy this year. We don't have to have a motion on this; we just have to acknowledge they are up to date.

#### **Weather Modification -**

There was only one storm that was seeded in January and three in February. In St. George, Brian McNerny said we are in a four-year drought and he is looking for it to change next year. He has been saying that for three years now.

The Northern Utah Water Conference is on Monday, March 30<sup>th</sup> and you are welcome to attend. The District participates in this conference and hopefully people from our county are getting notification. There is also legislative information in your packet for your reading pleasure.

Charles and I and Bob Fotheringham rode out to Duchesne and sat in on a meeting. We learned a lot of things that we need to be careful and aware of so we don't find ourselves in the same position as Duchesne County with the Central Utah Water Project.

**Financial Business – Financial Chairman Charles Holmgren  
Approval of Financial Statements**

The financial statements for January and February 2015 were prepared and provided to the Board Members at the board meeting. Financial Chairman Holmgren asked for the Board to review the financial statements and approve them.

A motion was made by Board Member Baugh to approve the financial statements as presented. The motion was seconded by Board Member Fridal. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

**Election of Officers – Chairman Clint Burt**

Board Member Baugh made a motion to re-elect the current officers. Board Member Fridal seconded the motion. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

**Adjourn**

A motion to adjourn the meeting was made by Board Member Baugh. The motion was seconded by Board Member Scott. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Howe, Carter and Scott voted in favor of the motion.

The meeting adjourned at 9:40 p.m.