

**Bear River Water Conservancy District
Board Meeting
Wednesday, May 23, 2018 7:00 p.m.
Bear River Water Conservancy District Conference Room
102 West Forest Street, Brigham City, Utah**

Minutes

Present: Trustees: Roger Fridal, David Forsgren, Charles Holmgren, Jay Capener, Tyler Vincent, Mark Larson, Richard Day, Russell Howe and Jay Carter

Staff: General Manager Voneene Jorgensen, System Operators Robert Phippen and Robert Thayne and Administrative Assistant Cassee Harper

Excused: Jeff Scott and Neil Capener

Invocation: Jay Capener

Pledge of Allegiance: Bill Bigelow

Adoption of the Agenda – Chairman Fridal

A motion was made by Board Member Vincent to approve the agenda. The motion was seconded by Board Member Larson. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Day, Larson, Vincent and J. Capener voted in favor of the motion.

Approval of the Minutes for the Board Meeting held April 25, 2018.

The minutes of the Board Meeting held April 25, 2018 were included with the packet that was provided to the Board Members.

Vice Chairman Forsgren made a motion to approve the minutes for the meeting held April 25, 2018. The motion was seconded by Board Member Carter. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Day, Larson, Vincent and J. Capener voted in favor of the motion.

Public Comment – There was no public comment.

Trustees Reports

Jay Carter – Park Valley could use some rain, we didn't get very much water out of the canyons this year. We got almost an inch of rain, but it was so dry it didn't make much of a difference.

Russ Howe – Thatcher is up over 1 million gallons last week. Usage started the first of May.

Richard Day – No Report

Mark Larson – No Report

Tyler Vincent – The Utah League of Cities and Towns conference in St. George was exceptional. Brigham City got some rain yesterday, 0.6 inches, and it was running down the street and jumping the curb. Things are going well in Brigham City, we got this session over and got the budget done and that is nice.

Jay Capener – No Report

Charles Holmgren – There hasn't been much going on locally. I attended a Board of Water Resources meeting a couple of weeks ago and they have money for projects and are to a point where they are offering staff to do engineering work on small projects. If anyone is interested there is money available.

Dave Forsgren – Vice Chairman Forsgren asked Bill Bigelow if he had heard of any projects having trouble finding pvc pipe. He had talked to a contractor yesterday putting in a sewer system and the contractor could find pvc pipe anywhere.

Roger Fridal – We have a new police chief, Kurt Fertig, in Tremonton. He came from Brigham City's police department. We had over 20 people apply for the job as far away as Michigan and Oregon. There is a lot of political signs out there with elections going on. We still have a lot of businesses looking at Tremonton.

General Manager's Report – Voneene Jorgensen

Financial Plan –

I have talked to Matt Millis and he is going to finish-up our financial plan. He has moved to Boise and is doing well there but will finish that project for us.

Proctor & Gamble Meeting –

Steve Bell from Proctor & Gamble asked if I could meet with him and his engineer on June 5th to discuss the water right filings and P&G's protests. P&G has 5 cfs out of the Bear River and they protested all our water right filings. He would like to be able to work with the District and go over the ones that they felt might interfere with their water right. They said they would be willing to withdraw some of their protests. There are three different sites P&G can pump water out of the Bear River, so they are concerned about the filings in the general vicinity of their water rights. The District has filed for two water rights in Collinston, two in Plymouth and one east of Honeyville. The District has filed for 3,500 AF from the 10,000 AF the Division of Water Rights has appropriated. These filings are for future use as recognized by the Master Plan. Lance Nielsen and I will meet with them and go on a field trip to see if we can work together and see what their concerns are. I have heard from Will Atkin, from the Division of Water Rights, and they want to have the public hearings sometime during the 2nd week in July. I feel like the District has done their homework and that we are prepared for the hearings.

Collinston Water Source Project –

The Collinston water source project is moving along. Chairman Fridal, Bill Bigelow and I met with the Bear River Canal Company to discuss the Collinston Water Source Project and to discuss easements along the east Hammond canal. We would like them to consider a request to let the District put a waterline along the canal road. It would come down from the wellsite then run along the canal road then hook onto the District's waterline in Deweyville. We appreciate the opportunity to talk to them and hope they would consider our request. The District would have to have recorded easements, so we would have the canal road surveyed and have a title search done to see who holds title to the property along the canal. This would greatly benefit the canal company. Also, the District has offered to pay an annual fee to access the road and put in a gate at the beginning of the canal road. Board Member Day asked if there were any downsides to the request, General Manager Jorgensen said they just wanted to know how the canal company would benefit from the proposal. The District would also carry liability insurance the canal company could benefit from. We have worked with them with canal crossings before and have met our obligations.

Bill Bigelow –

There were two homeowners in Deweyville that were willing to let the District install monitoring equipment on their property. One allowed the District to install a data logger in his private well and the other property owner allowed us to drill a 30-foot monitoring well 50-feet away from the historic Dewey Springs. The purpose of the monitoring well is strictly to monitor water levels on the springs. The two data loggers will take readings once per hour and we will go up there occasionally to download the data. It will help us greatly to understand how the aquifer works when it comes time to drill the test well and we can then see if there is any influence or not between the test well and the private water sources. We have collected data once since the monitoring equipment has been installed, and it was interesting to see the graphs and how the data changes. We were able to get 30 days' worth of data before the canal water came in. When we drilled the monitoring well we went through a couple layers of sand and then the rest of the 30 feet was gravel. There is a very shallow aquifer in that area.

Cache Valley Property –

I haven't heard anything more regarding the Cache Valley property. Mr. Postma is still working on his due diligence. Mr. Lundberg would like to cut the grass on the property and bale it again this year. He cut 1,000 bales last year and got a great deal from the District. We will make the pricing a little fairer for the District this year. The water operators go out and spray and clean out the ditches on the property.

Meetings –

I've been to quite a few meetings. On May 4th I attended the Executive Water Task Force meeting. One of the agenda items for that meeting that will be discussed on the 29th is there was a developer that was developing property really close to a public water system and hooked on to the water system without any permission at all. The water company turned him off and he then went and hooked himself up again. The development hasn't taken any water yet. Civilly they can sue for theft of service, but the law is not clear that they could do anything else about it. There isn't anything in the law that there is any enforcement or penalties for what he is doing. This law relates to terrorism not theft. There will be clarifications coming for situations like this. There will also be clarifications on bills on stock watering regarding the federal government and water rights. Plus, there is always clean up items pertaining to dam safety, deed addendums and adjudication.

Newman Well –

The Newman well is still down because we haven't received parts yet. Robbie has been bugging them and I think I will call tomorrow to see where they are.

Tremonton City Booster Station –

Bill Bigelow had a great idea to use the Bypass #3 Meter Station on the east of the District's bypass line on 10000 North to provide water to Tremonton City this summer. The water operators did verify that the bypass line and the Tremonton line were connected. The operators installed the blow-off, flushed the line and got a good flow through it. We think it will work really well to get water to Tremonton until the booster station is built.

Bill Bigelow –

A couple of board meetings ago we discussed how to increase the water supply to Tremonton City. About a month ago we started meeting with Paul Fulgham to look at the logistics on Tremonton's side of the meter and came to find out about 18 years ago the emergency bypass line was installed from the UDOT shed all the way down to practically the west side of I-15. Most of that pipeline hasn't been used for anything but could be valuable to Tremonton City and, also, there isn't any pressure reduction on the line. This line could provide a really good source of water to help with the industrial area on the west side of Tremonton. We still want to do some work to find out how much we can provide to Tremonton without the water blasting past the booster station and affecting other customers. We will work closely with Paul Fulgham to see if it will increase the amount of water the District can deliver to Tremonton to help them this summer and then we will follow-up on our designs for the booster station.

Public Entity Resolution-PTIF Accounts –

The Office of the State Treasurer is requiring that a Public Entity Resolution be adopted by the board. The State Auditor is requiring us to have this resolution for the District to transfer funds from the PTIF accounts. The General Manager and the Treasurer are authorized to make transfers to different accounts inside PTIF and there are only 2 bank accounts at Wells Fargo that funds can be transferred into and out of.

A motion was made by Board Member Larson to adopt Public Entity Resolution-PTIF Accounts. The motion was seconded by Board Member Capener. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Day, Larson, Vincent and J. Capener voted in favor of the motion.

PEHP Health Insurance Enrollment –

We need to send the participation form for the upcoming insurance year 2018-2019. Our health insurance only increased 1.5% which is unheard of. It would be my desire to have the board to approve the district to stay with PEHP.

Financial Chairman Holmgren made a motion to stay with PEHP for the District employees. Board Member Day seconded the motion. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Day, Larson, Vincent and J. Capener voted in favor of the motion.

**Financial Business – Charles Holmgren
Approval of Financial Statements**

The financial statements for April 2018 were prepared and provided to the Board Members. Financial Chairman Holmgren asked for the Board to review the financial statements and approve them.

A motion was made by Board Member Carter to approve the financial statements as presented. The motion was seconded by Board Member Larson. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Day, Larson, Vincent and J. Capener voted in favor of the motion.

Closed Session – To Discuss the sale, lease or purchase of real property

A motion was made by Board Member Vincent to go into a closed session to discuss the sale, lease or purchase of real property. The motion was seconded by Board Member Day. A roll call vote was taken:

Roger Fridal – Aye	David Forsgren – Aye
Charles Holmgren – Aye	Jay Carter – Aye
Russell Howe – Aye	Richard Day – Aye
Mark Larson – Aye	Tyler Vincent – Aye
Jay Capener – Aye	

A motion was made by Board Member Vincent to go back into general session. The motion was seconded by Board Member Howe. A roll call vote was taken:

Roger Fridal – Aye	David Forsgren – Aye
Charles Holmgren – Aye	Jay Carter – Aye
Russell Howe – Aye	Richard Day – Aye
Mark Larson – Aye	Tyler Vincent – Aye
Jay Capener – Aye	

Board Member Day made a motion to move forward with the conversation as directed by the Board. The motion was seconded by Board Member Vincent. Chairman Fridal, Financial Chairman Holmgren and Board Members Scott, Carter, Howe, Day, Larson, Vincent and J. Capener voted in favor of the motion.

Adjourn

A motion to adjourn the meeting was made by Vice Chairman Forsgren. The motion was seconded by Board Member Howe. Chairman Fridal, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Day, Larson, Vincent and J. Capener voted in favor of the motion.

The meeting adjourned at 9:00 p.m.