

**Bear River Water Conservancy District
Board Meeting
Wednesday, July 25, 2012 6:00 p.m.
Clint Burt's Residence
5840 North 3600 West Brigham City, Utah**

Minutes

Present: Trustees: Chairman Clinton Burt, Financial Chairman LaRall Thompson, Charles Holmgren, Brent Baugh, Richard Day, LuAnn Adams, Dave Forsgren, Roger Fridal and Tyler Vincent

Staff: General Manager Voneene Jorgensen, Systems Operator Bob Phippen and Administrative Assistant Judy Hartvigsen

Visitors: Bill Bigelow of Hansen Allen and Luce

Excused: Vice Chairman Ross Rudd and Brent Rose

Invocation: Board Member Charles Holmgren

Adoption of the Agenda – Chairman Clint Burt

A motion was made by Board Member Brent Baugh to approve the agenda as written. The motion was seconded by Financial Chairman LaRall Thompson. Chairman Burt, Financial Chairman Thompson and Board Members Holmgren, Adams, Forsgren, Baugh, Vincent and Fridal voted in favor of the motion.

Approval of the Minutes for the Board Meeting held June 27, 2012

The minutes of the meeting held June 27, 2012 were included with the packet that was mailed to the Board Members. There were no changes to the minutes.

A motion was made by Board Member Charles Holmgren to approve the minutes as written for the meeting held June 27, 2012. The motion was seconded by Board Member Tyler Vincent. Chairman Burt, Financial Chairman Thompson and Board Members Holmgren, Adams, Forsgren, Baugh, Vincent and Fridal voted in favor of the motion.

**Beaver Dam Water System Improvement Project
Project Update – Bill Bigelow and Bob Phippen**

Systems Operator Bob Phippen gave a status report of the project. The pipeline is complete. The water in the pipeline passed the bacteria test. It has been flushed and filled. A bacteria water sample has been taken at the Early Park Springs and it is good as well. These are requirements for the operating permit and we are on track with getting that. Some of the customers are getting their lines installed. Some are requesting a jumper to test their lines. One wanted to just keep the jumper because he liked the pressure. The Scada system is connected and we are monitoring the lower springs. The springs are bringing about 30 gpm of water into the treatment plant and it is being pumped into the storage tank. The next step is to connect the Scada to the office. The fences will be installed soon around the springs.

Trustee Reports – Board Members

LaRall Thompson: No Report

LuAnn Adams: No Report

Charles Holmgren: reported he misspoke in the last meeting about how fast Bear Lake has been dropping. It has dropped a little more than two feet in six weeks. 5,918.25 feet is the current level which is down about 2 feet from the maximum this year. They are trying to make the storage water last so they are dropping some of the levels in the canals. They are having complaints and are having a hard time managing the water levels due to different circumstances. The heat is making the moss grow extensively so they are trying to control the growth with chemicals that affect the two different types of moss. Board member Holmgren explained a new subdivision is being proposed in Honeyville that has several bridges over the canal and they want to work closely with Honeyville City on this. The Canal Company does not have a new general manager yet. Rick Stevenson is acting as the interim manager but they do not know how long he will want to continue. So far, there have not been enough applications to start the interviews.

Brent Baugh: reported he talked to Jared Holmgren from Acme Water Co. and they have not begun using their new well.

Dave Forsgren: reported he had a check done of the static level of the wells and found it to be the same as in the past. They are operating on 480 gpm for household use which is adequate.

Roger Fridal: reported he was recently contacted by Paul Fulgham, his public works director who told him Tremonton was out of water from the District. He met Bob out at the well and the Bothwell tank was dry. When the tank goes down, the west part of Tremonton runs out of water. It was only down a couple of hours. Bob Phippen explained what happened according to the man

from Glenn's Electric. The waste valve did not close all the way and a power failure occurred at the same time and confused the system. He manually reset everything and it cycled normally. It shut itself down because the valve did not close all the way before a power failure. A call from the scada brought Bob out to the well to check on the problem. General Manager Jorgensen explained there were seven minutes when the tank was empty and she apologized. Board Member Fridal commented on the noise level of the pump. He complimented Bob on his response and ability to get the water supply restored quickly.

Tyler Vincent: No report

Clint Burt: reported Dennis Strong of the State Water Resources Division contacted him. He expressed his appreciation for the District constructing the new system in Beaver Dam and commented on General Manager Jorgensen being appointed to the State Water Development Commission. General Manager Jorgensen explained she was asked by Dennis Strong to apply for the position on the Commission and she was appointed by the Governor. She will represent the area of the Bear River. She explained the importance of our area having a voice on the commission especially with the Bear River Development. This commission will decide the policies regarding large water developments in the state. Chairman Burt stated he learned at the Farm Bureau meeting that there are no legislators now that have an agricultural background or making an income from farming.

General Manager's Report – Voneene Jorgensen Project Updates

The pre-bid meeting was held today for the South Willard Pipeline project. We had nine contractors attend and we were pleased with the companies that will be bidding on the project. She asked the board for direction regarding the bid opening and awarding. The bids will be opened on August 1st. We won't have a board meeting before or one in August. We need to have the project complete by October 15th to comply with UDOT rules about laying asphalt. She stated the information and recommendations can be emailed to the board members if necessary, or we can call a meeting. Board Member Fridal stated if we call a meeting they would just approve the low bid anyway. He did not see a need for a meeting. Bill Bigelow explained they have pre-qualified all of the bidders. General Manager Jorgensen asked for authorization for the engineer and the General Manager to review the bids and award the contract at the engineer's recommendation.

Board Member Roger Fridal moved to authorize the General Manager and the Engineer, Bill Bigelow to look at the bids and award the contract to the lowest responsive bidder. The motion was seconded by Board Member LuAnn Adams. The motion was approved by Chairman Burt, Financial Chairman Thompson and Board Members Holmgren, Adams, Forsgren, Baugh, Vincent and Fridal.

A meeting was held with Larry Hess from the school district and Bill Bigelow. Mr. Hess provided information about their well in Park Valley so Bill will be able to continue his work on this project.

The District received the final payment from the Corps of Engineers for the Beaver Dam project of \$146,875.00. This will complete our contract with them of \$1,010,000.00. She was very happy the District was able to collect all of the funds from the contract. Bill now has to follow up with the Army Corps paperwork and the contract will end on August 25th. We will easily make that deadline.

We are moving forward on the Collinston project.

The District received the low bid for the new Bothwell Meter Station from Grover Excavation. She spoke with Clayton Grover today. He has ordered the vault and hopefully it will be done by Friday. She explained the amount of the quotes received. It ended up being about \$19,000 for the project as the lowest bid. She asked for a motion to accept the bid from Grover Excavation.

Board Member Tyler Vincent moved to accept the \$19,000 bid as set forth. The motion was seconded by Financial Chairman LaRall Thompson. Chairman Burt, Financial Chairman Thompson and Board Members Holmgren, Adams, Forsgren, Baugh, Vincent and Fridal voted in favor of the motion.

She has not received any contact regarding the Cogburn project but she read in the paper that they are progressing. It will be just a matter of time before we hear from them.

Information about the Water Summit on October 23rd was included with the packet. November 8th is the Utah Association of Special Districts conference. The board members can attend just the training session for the one day if they cannot attend the entire conference.

A location has been chosen for the relocation of the meter station for Riverside / North Garland. It is now being moved about 1600 feet. We now need to meet with Neil Capener and negotiate a contract for the purchase of the line and the additional water purchase from the Collinston project.

Board Member Richard Day arrived at the meeting during the General Manager's report.

**Financial Business – LaRall Thompson
Approval of Financial Statements**

The financial statements were prepared and provided to the Board Members in the packet that was mailed to them. General Manager Jorgensen explained the new format of the financial statements that is more concise showing the main budget headings and totals. Financial Chairman Thompson asked for the board to review the statements and approve them.

Board Member LuAnn Adams moved to approve the financial statements as presented. The motion was seconded by Board Member Richard Day. Chairman Burt, Financial Chairman Thompson and Board Members Day, Holmgren, Fridal, Baugh, Vincent, Adams and Forsgren voted in favor of the motion.

Unfinished Business – Chairman Clint Burt

There was no unfinished business discussed.

Adjourn

A motion to adjourn the meeting was made by Board Member LuAnn Adams. The motion was seconded by Financial Chairman LaRall Thompson. Chairman Burt, Financial Chairman Thompson and board members Day, Baugh, Holmgren, Fridal, Vincent, Forsgren and Adams voted in favor of the motion.

The meeting adjourned at 6:55 p.m.