

**Bear River Water Conservancy District
Board Meeting
Wednesday, August 19, 2015 5:30 p.m.
Chairman Clint Burt's Residence
3355 West 5000 North, Brigham City, Utah**

Minutes

Present: Trustees: Chairman Clinton Burt, Vice Chairman David Forsgren, Financial Chairman Charles Holmgren, Brent Baugh, Tyler Vincent, Roger Fridal, Neil Capener, Richard Day, Russ Howe, Jay Carter and Jeff Scott

Staff: General Manager Voneene Jorgensen, System Operator Robert Thayne and Administrative Assistant Cassee Harper

Visitors: Bill Bigelow, Hansen Allen and Luce

Excused: Robert Phippen

Invocation: Board Member Day

Adoption of the Agenda – Chairman Clinton Burt

There were no changes to the agenda.

A motion was made by Financial Chairman Holmgren to approve the agenda as written. The motion was seconded by Board Member Baugh. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Baugh and Day voted in favor of the motion.

Approval of the Minutes for the Board Meeting held July 22, 2015.

The minutes of the Board Meeting held July 22, 2015 were included with the packet that was provided to the Board Members.

A motion was made by Board Member Day to approve the minutes for the meeting held July 22, 2015 with amendments. The motion was seconded by Financial Chairman Holmgren. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Carter, Howe, Baugh and Day voted in favor of the motion.

South Willard Project Update

– Robert Thayne

We have been developing the South Willard well since it was drilled down to 700 feet and that has been going really quite well. The static level is at 325 feet. We started pumping at 300 gpm and then surging a couple of times a day. We are now surging 3 to 4 times a day and we are pushing it hard to get 500 gpm out of the well but at 500 gpm we are getting a little bit of air. We surge 3 times then wait about 1½ hours and the water cleans up in about 11 minutes. We are uncertain about where the air is coming from, it could be air in the formation or we could have cascading or swirling. We are going to pump less than 500 gpm to see when the air shows up.

Board Member Fridal arrived at this time

– Bill Bigelow

We will need to pump test the well for 24 hours to prove to the State of Utah the amount of water we can pump from the well and the size of pump we are going to install. Today we have filled the overflow pond for the first time while pumping and if we pump at 500 gpm for 24 hours the pond will overflow. The pond has a layer of sand and clay in the bottom so we are planning to have it cleaned out before we do the 24 hour pump test. We may be able to get by only using the pond but, if we need to, we can run a pipe over to the McGuire Gravel Pit to drain all the water. Once the 24 hour pump test is done we will take a water sample, collect the data, design and order a permanent pump and get the well back in service. The well is performing very well as far as sanding and it is cleaning up very quickly. It seems like the harder we surge the well the better it gets so we are pumping a few extra days because it is improving so well. It will take anywhere from 30 days to 6 weeks to order a pump and get it installed.

Board Member Capener arrived at this time

Trustees Reports

Jay Carter – No Report

Russ Howe – No Report

Richard Day – No Report

Brent Baugh – No Report

Charles Holmgren – The Board of Water Resources has committed funds for the South Willard Secondary Water System from Pineview and to put in an equalization pond.

Dave Forsgren – Deweyville and Honeyville are working on an agreement to install an emergency connection between the two cities so that if either well goes down we can provide

water for both towns and also be able to provide water for Collinston. Bill Bigelow has reviewed the drawing and we will get a contractor to give us a bid.

Clint Burt – There have been a lot of emergency connections made in the last 10 years or so between water companies.

Board Member Vincent arrived at this time.

Tyler Vincent – Brigham City has a new police chief and they have done some restructuring of police department. Brigham City has received a letter from the District asking for a renewal of the water purchase agreement with Brigham City for the Harper Ward System and it will be reviewed next week with the City Manager.

General Manager's Report – Voneene Jorgensen

General Manager Jorgensen wrote a letter to Mayor Vincent to renew the purchase agreement between Brigham City and the District for the Harper Ward Water System.

2015 Master Plan Update -

General Manager Jorgensen and Bill Bigelow had a really good meeting with Dan Adams of the Langdon Group. They made a list of stakeholders and talked about how to do the public outreach for the Master Plan. Board members may be receiving phone calls from Dan Adams. He will want to visit with them about the perception of the District, what some of the major issues are and to ask questions about the District. We will be contacting the larger districts to find out “lessons learned” and we will be talking with different State agencies as well. Eric Millis from the Division of Water Resources said they will be willing to help the District with funding for the Master Plan. The process is just starting and it was a good start up meeting.

Hansel Valley -

General Manager Jorgensen had a meeting with some residents from Hansel Valley and Marv Allen from Hansen, Allen and Luce. We drafted recommendations for the language changes to the draft for the Solid Waste Zone Ordinance. We want to incorporate Ordinance 350 into the document and include a definition for a sole source aquifer and also a definition for a private water company. Comments and recommendations from Steve Styler, a water attorney that Tim Munns had contacted, were incorporated. We have added Class 2 water which is water with TDS between 500 – 3000 to protect a lot of water sources in the County. There are a significant amount of wells that different municipalities, small water companies and public water suppliers are using that have a TDS above 500. The Planning Commission meeting is tomorrow night and General Manager Jorgensen will be there to present these recommendations along with Marv Allen.

Certified Tax Rate – Truth and Taxation

The Truth and Taxation process needs to begin in October in order to raise the District's certified tax rate for the year 2016. General Manager Jorgensen provided a spreadsheet that projected the amounts the property owners would be affected by raising the District's certified tax rate to the statutory limit of 0.0003. The Mosquito Abatement is raising their certified tax rate also and we are looking at the possibility of being able to cost share with them in sending out parcel specific notifications.

Board Member Scott arrived at this time.

The District's tax rate this year is down to 0.000192. With RDA's and bond debt, etc., we have very little working capital to move forward with any other projects or emergencies. If the District could raise the certified tax rate we can pay down the debt and be able to increase the Capital Facilities Fund for emergencies and future projects. The average home value in Box Elder County is \$165,000 - \$175,000 and the increase in property tax for a home of that value is around \$10 per year which is approximately 75¢ a month. 2006 was the last time the District has gone through the process and it increased the certified tax rate for the District from 0.000165 back up to 0.0002.

Board Member Fridal made a motion to proceed with the Truth and Taxation process. The motion was seconded by Financial Chairman Holmgren. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Scott and Carter voted in favor of the motion.

Financial Business – Financial Chairman Charles Holmgren Approval of Financial Statements

The financial statements for July 2015 were prepared and provided to the Board Members. Financial Chairman Holmgren asked for the Board to review the financial statements and approve them.

A motion was made by Board Member Vincent to approve the financial statements as presented. The motion was seconded by Board Member Fridal. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Scott and Carter voted in favor of the motion.

Public Comment

There was no public comment.

Adjourn

A motion to adjourn the meeting was made by Board Member Howe. The motion was seconded by Board Member Day. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Capener, Day, Howe, Scott and Carter voted in favor of the motion.

The meeting adjourned at 6:30 p.m.