

**Bear River Water Conservancy District  
Board Meeting  
Tuesday, November 10, 2015 7:00 p.m.  
Bear River Water Conservancy District Conference Room  
102 West Forest Street, Brigham City, Utah**

**Minutes**

**Present:** Trustees: Chairman Clinton Burt, Vice Chairman David Forsgren, Financial Chairman Charles Holmgren, Brent Baugh, Tyler Vincent, Roger Fridal, Neil Capener, Richard Day, Russ Howe, Jay Carter and Jeff Scott

Staff: General Manager Voneene Jorgensen and Administrative Assistant Cassee Harper

Visitors: Bill Bigelow, Hansen Allen and Luce Representative Scott Sandall

Excused: Robert Phippen and Robert Thayne

**Invocation:** Board Member Carter

**Pledge of Allegiance**

**Adoption of the Agenda – Chairman Clinton Burt**

There were no changes to the agenda.

A motion was made by Vice Chairman Forsgren to approve the agenda as written. The motion was seconded by Board Member Fridal. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Scott, Carter, Howe, Day, Capener, Fridal, Vincent and Baugh voted in favor of the motion.

**Approval of the Minutes for the Board Meeting held October 28, 2015.**

The minutes of the Board Meeting held October 28, 2015 were provided to the Board Members before the meeting.

A motion was made by Board Member Vincent to approve the minutes for the meeting held October 28, 2015, with corrections. The motion was seconded by Board Member Capener.

Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Scott, Carter, Howe, Day, Capener, Fridal, Vincent and Baugh voted in favor of the motion.

### **Project Updates – Bill Bigelow**

#### **– South Willard**

The pumping system has been ordered. In a week or two we will be ready to set up and test the pump. The well driller has been letting the District use his test pump without any charge until we can get our new pump in place which has been very helpful.

#### **– Master Plan**

The public involvement consultant for the Master Plan has been interviewing other districts on how they perceive the BRWCD and getting feedback from them. We are also finding out from them what lessons they have learned in their years of experience that they are willing to share and that will be beneficial to the District. The funding application has been submitted to the Division of Drinking Water for the Master Plan for \$200,000 and will go before the Drinking Water Board in January.

### **Trustees Reports**

**Jay Carter** – No Report

**Jeff Scott** – No Report

**Russ Howe** – No Report

**Richard Day** – No Report

**Neil Capener** – No Report

**Roger Fridal** – No Report

**Tyler Vincent** – Attended the Board Member Training at the UASD Conference in Provo, it was a good experience. Hope the moisture continues so we can have some water for next year. Brigham is doing well and we appreciate our partnership with the Conservancy District and all their hard work and I enjoy being a part of it.

**Brent** – No Report

**Charles Holmgren** – Bear River Canal Company has been contacted and interviewed by the Langdon Group and asked what the Canal Company's impression is of the BRWCD and what they could do to work together with the Canal Company. There is a Bear River Commission meeting in Salt Lake on Tuesday. One of the agenda items is the cloud seeding report in

Wyoming. Wyoming has spent several million dollars, along with another national group, studying the effectiveness of cloud seeding and its cost benefits.

The SNOTEL report from NRCS today shows that the Bear River Basin is at 76% of normal in snowpack.

**Dave Forsgren** – No Report

**Clint Burt** – The UASD meetings in Provo were very well prepared especially Mark Anderson's report on the legislative issues. The UASD follows legislative issues very closely and I feel the Districts are well protected by this organization. General Manager Jorgensen has been appointed as Second Vice President on the Executive Board at the Utah Association of Special Districts.

### **Presentation of Tentative 2016 Budget – Voneene Jorgensen**

The tentative budget figures were handed out to the Board Members at the meeting. General Manager Jorgensen explained the budget summary. She went over all the itemized revenues and expenses for the previous year, the estimated balances for the end of 2015 and the estimated budget for 2016. She stated it is a balanced budget for the fiscal year of 2016 with a total of \$1,720,000.

Board Member Scott asked if there was a way to identify the actual expenses that are listed under the "miscellaneous" line items and if there is a way to re-categorize those expenses.

Financial Chairman Holmgren moved to approve the Tentative Budget as presented and set a Public Hearing for the 2016 Budget on December 16, 2015 at 7:00 p.m. Public Notice will go out December 2, 2015 and December 9, 2015. The motion was seconded by Vice Chairman Forsgren. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Fridal, Day, Capener, Carter, Howe and Scott voted in favor of the motion.

### **General Manager's Report – Voneene Jorgensen**

#### **Tremonton City RDA –**

There is a new business looking at Tremonton City and Tremonton City would like the District's support and participation in an RDA with a 100% increment for 10 years. We all need to work together as a community for the public good but RDA's are a big commitment and it is a big investment.

A motion was made by Financial Chairman Holmgren for general support of the Tremonton City RDA. Board Member Day seconded the motion. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Baugh, Vincent, Day, Capener, Carter, Howe

and Scott voted in favor of the motion. Board Member Fridal abstained from voting. The motion passed.

**Financial Business – Financial Chairman Charles Holmgren  
Approval of Financial Statements**

The financial statements for October 2015 were prepared and provided to the Board Members. Financial Chairman Holmgren asked for the Board to review the financial statements and approve them.

A motion was made by Board Member Baugh to approve the financial statements as presented. The motion was seconded by Board Member Vincent. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Scott, Carter, Howe, Day, Capener, Fridal, Vincent and Baugh voted in favor of the motion.

**Closed Session to discuss pending litigation**

A motion was made by Board Member Fridal to go into a closed session to discuss pending litigation. The motion was seconded by Board Member Vincent. A roll call vote was taken:

Clint Burt – Aye	Dave Forsgren – Aye
Charles Holmgren – Aye	Brent Baugh – Aye
Tyler Vincent – Aye	Roger Fridal – Aye
Neil Capener – Aye	Richard Day – Aye
Russell Howe – Aye	Jay Carter – Aye
Jeff Scott – Aye	

A motion to resume the regular session was made by Board Member Scott. Board Member Vincent seconded the motion. A roll call vote was taken:

Clint Burt – Aye	Dave Forsgren – Aye
Charles Holmgren – Aye	Brent Baugh – Aye
Tyler Vincent – Aye	Roger Fridal – Aye
Neil Capener – Aye	Richard Day – Aye
Russell Howe – Aye	Jay Carter – Aye
Jeff Scott – Aye	

Board Member Scott made a motion to maintain the offer at a total of \$12,000 to the Jensen Family. Board Member Fridal seconded the vote. A roll call vote was taken:

Clint Burt – Aye	Dave Forsgren – Aye
Charles Holmgren – Aye	Brent Baugh – Aye
Tyler Vincent – Nay	Roger Fridal – Aye
Neil Capener – Aye	Richard Day – Aye

Russell Howe – Aye  
Jeff Scott – Aye

Jay Carter – Aye

The motion carries.

### **Public Comment**

There was no public comment.

### **Adjourn**

A motion to adjourn the meeting was made by Vice Chairman Forsgren. The motion was seconded by Board Member Howe. Chairman Burt, Vice Chairman Forsgren, Financial Chairman Holmgren and Board Members Scott, Carter, Howe, Day, Capener, Fridal, Vincent and Baugh voted in favor of the motion.

The meeting adjourned at 8:25 p.m.